

A regular meeting of the Borough Council of Quakertown was held April 5, 2023, 7:30 p.m.

The following members and officers were present: President Donald Rosenberger, Vice President James Roberts, Councilmembers Jonathan Sell, Mae Wear, David Wilsey, Douglas Propst, Solicitor Peter Nelson, Borough Manager Scott McElree and Asst. Borough Secretary Kris Barndt. Councilman Johnson attended later in meeting.

RESOLVED, That, the Council Minutes of March 1, 2023 and Work Session Minutes of February 27, 2023 be approved as written. Motion of Vice President Roberts, seconded by Councilwoman Wear. A roll call vote was taken and the motion was unanimously carried. Councilman Johnson, absent.

RESOLVED, That the following check registers be approved for payment:

March	1, 2023	\$ 15,313.41
March	3, 2023	206,339.02
March	9, 2023	553,671.19
March	16, 2023	552,416.62
March	24, 2023	35,953.38
March	29, 2023	915,896.16
March	30, 2023	41,556.15

Motion of Councilman Propst, seconded by Councilman Wilsey. A roll call vote was taken and the motion was unanimously carried. Vice President Roberts, abstained. Councilman Johnson, absent.

RESOLVED, That, the Financial Statements, Police Department, Zoning Administrator and Building Inspector reports be received and filed. Motion of Councilman Wilsey, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried. Councilman Johnson, absent.

No visitors wished to speak regarding any agenda items.

President Rosenberger temporarily closed the Council meeting at 7:40 pm and Solicitor Peter Nelson began the Conditional Use Hearing for the properties of 242 and 246 W. Broad Street, owned by MJ Byelich Properties Quakertown, LLC. The Decision and Order will be prepared by Solicitor Nelson's office at Grim, Biehn & Thatcher and will be filed in the Code and Zoning Office.

President Rosenberger reopened the Council meeting at 7:52 pm.

Councilman Johnson has now joined the Council meeting.

PLANNING & ZONING COMMITTEE

Councilman Sell stated that there are not any items under the Planning & Zoning Committee.

REVENUE & FINANCE COMMITTEE

RESOLVED, That, the following Resolution 27-23, disposal of dated administrative records, be adopted:

RESOLUTION 27-23

WHEREAS, the Borough of Quakertown declares its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved July 16, 1993, and;

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

Type of Records	Required # of Years	Year(s) of Records to be Purged
Police Payroll-Time Card Adjustments	7	2015
Bank Statements & Reconciliations	7	2015
Liquid Fuels		
Electric Escrow		
Water Escrow		
PLGIT		
Utility Payments		
General Account		
Daily Cash Receipts Pool - 2019	3	2019
Accounts Payable Files & Ledgers	7	
Tax Collector's Monthly Report to Taxing Districts	7	
Utility & Paid Service Receipts	7	
Check Registers	7	
Deposit Slips	7	
Accounts Receivable Files & Ledgers	7	
KIDS Registration Forms	2	
Voided Account Payable Checks		
Worker's Compensation Claims	4	2015
Pool Seasonal Staff Files		2017 & Previous

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Quakertown, Bucks County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the above public records.

Motion of Vice President Roberts, seconded by Councilman Sell. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 28-23, updating authorization for QNB Bank safety deposit box, be adopted:

RESOLUTION 28-23

WHEREAS, it is necessary from time to time that the Borough of Quakertown designate the individuals authorized to access the Borough's safe deposit box located at QNB Bank.

THEREFORE, BE IT RESOLVED that the following Council Members and/or Officers be authorized to have access to the safe deposit box, as may be deemed necessary from time to time:

- Council Member – Donald E. Rosenberger
- Council Member – L. James Roberts, Jr.
- Officer – Scott C. McElree
- Officer – Julie C. Bender; and

BE IT FURTHER RESOLVED, that two of the above listed individuals shall be required to be present at any time to access the safe deposit box and that at least one of the individuals shall be a Member of the Council; and

BE IT FURTHER RESOLVED, that this Resolution supersedes and rescinds all prior authorizations.

Motion of Vice President Roberts, seconded by Councilman Wilsey. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 34-23, Police Contract, be adopted:

RESOLUTION 34-23

WHEREAS an agreement has been reached between the Borough of Quakertown and the Borough of Quakertown Police Association.

NOW, THEREFORE, BE IT RESOLVED, That, the proper Borough officials are authorized to sign the agreement between the Borough of Quakertown Police Association and the Borough of Quakertown covering the period of January 1, 2023 through December 31, 2027.

Motion of Vice President Roberts, seconded by Councilman Johnson. A roll call vote was taken and the motion was unanimously carried.

HEALTH, SAFETY & WELFARE COMMITTEE

RESOLVED, That, the following Resolution 29-23, Quakertown American Legion Post 242 annual Memorial Day Parade, be adopted:

RESOLUTION 29-23

WHEREAS, a request was received from the Quakertown Lions Club, for the annual Quakertown Halloween Parade, to waive the fee for the use of the bandshell and to approve the closing of the streets for the parade route. The requested street closings are:

Fifth, Sixth and Seventh Streets blocked between Broad Street & Park Avenue,
Juniper Street from Fourth Street to Eleventh Street,
Eleventh Street between Juniper and Broad Street,
W. Broad Street from Main Street to Front Street,
Third Street between Broad & Juniper Streets; and

WHEREAS, Council, in the adoption of Resolution 19-06, reserved the right to waive these fees for certain civic or charitable events which they deem beneficial to the betterment of the community.

NOW, THEREFORE BE IT RESOLVED, That, the Council of the Borough of Quakertown grants the request of the Quakertown Lions Club Halloween Parade to close Borough streets and waive the fee for the use of the bandshell for their event on October 22, 2023, from 2:00 pm to 5:00 pm with the rain date of October 29, 2023.

Motion of Councilman Johnson, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 30-23, disposition of dated Police Department records, be adopted:

RESOLUTION 30-23
DISPOSITION OF MUNICIPAL RECORDS

WHEREAS, the Borough of Quakertown declares its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and;

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Borough of Quakertown, Bucks County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the records listed in the attached memorandums dated January 13, February 10 and March 10, 2023 from the Police Department.

Motion of Councilman Johnson, seconded by Vice President Roberts. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 31-23, disposition of dated Police Department records, be adopted:

RESOLUTION 31-23

WHEREAS, evidence/property have accumulated in the Police Department evidence storage facility collected from police cases from years 2017 & 2020 some of which was evidence and some was recovered lost or stolen property; and

WHEREAS, the Quakertown Police Department will follow appropriate protocol by burning the drugs and drug paraphernalia on the attached itemized list and memo dated March 6, 2023.

NOW, THEREFORE, BE IT RESOLVED, That, the Borough Council of Quakertown Pennsylvania directs the Quakertown Police Department to appropriately dispose of the evidence/property attached.

Motion of Councilman Johnson, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

President Rosenberger announced that Plumsteadville Township awarded Councilman Michael Johnson Officer of the Year and congratulated Michael on his honor.

PUBLIC UTILITIES COMMITTEE

Councilman Wilsey stated that there are not any items under the Public Utilities Committee.

PUBLIC WORKS COMMITTEE

Councilwoman Wear stated that there are not any items under the Public Works Committee.

PARKS & RECREATION COMMITTEE

RESOLVED, That, the following Resolution 32-23, Michael Cerminaro's request to hold a boxing event in the Park at 4th, be adopted:

RESOLUTION 32-23

WHEREAS, a request was received by Michael Cerminaro of Quakertown to hold a USA Amateur Boxing admission charged event in the Park at 4th on Saturday, July1, 2023 from 10:00 am to 10:00 pm; and

WHEREAS, the chairs and boxing ring are planned to be set up on the concrete pad in the park.

NOW, THEREFORE, BE IT RESOLVED, That, the Council of the Borough of Quakertown grants the request of Michael Cerminaro to use the Park at 4th for a boxing event provided that he provides an insurance certificate naming the Borough as an additional insured.

Motion of Councilman Propst, seconded by Vice President Roberts. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 33-23, Bucks County Arts & Dance's request to hold a recital at the Univest Performance Center, be adopted:

RESOLUTION 33-23

WHEREAS, Dana Heinz-Zapraia of Bucks County Arts & Dance, Perkasie, PA has requested to use the Univest Performance Center for her school's 2023 dance recital on Sunday, June 11, 2023 from 2:30 pm to 7:30 pm.

BE IT RESOLVED, That, the Council of the Borough of Quakertown grants Dana Heinz-Zapraia's request for use of the Univest Performance Center on June 11, 2023 provided that the Borough is added as an additional insured on their insurance.

Motion of Councilman Propst, seconded by Councilman Johnson. A roll call vote was taken and the motion was unanimously carried.

Doug Wilhelm gave an update on various Borough projects. A paving project which is currently out for bid and will be getting started soon includes the Borough Hall parking lot, an ADA pathway in Memorial Park at Quinby's playground down to the pavilions and to the Community Day building. A paved roadway will be installed from the 9th Street baseball fields running to the football and soccer field lots. Manager McElree added that traffic calming will have to be added to the roadway.

The reconstruction of the Memorial Park Baseball Stadium is currently out to bid and has been extended one week due to electrical questions which needed to be resolved.

New low voltage lights which change colors have been installed outside of Borough Hall. New landscaping was installed out front of Borough Hall. The Police Memorial Statue was installed out front Borough Hall and a plaque will be placed.

A new American flag donated by Dave Gerstenberg Tree Service was installed near the amphitheater and Dave Yates supplied all the electrical work and donated all the lighting on the flag.

The bid for the new Maintenance Building Garage Roof was awarded several months ago and all the materials are on the roof along with the new HVAC system. Construction will start on April 17, 2023.

The Skate Shelter received new doors, windows and an epoxy floor and the inside was renovated and painted, bathrooms were updated and fireplace cleaned. Eventually the Skate Shelter will be available for the public to rent out or hold meetings.

The shade structures have arrived and one structure provided by Quakertown Alive! has been placed at a rest area at 4th & Mill Streets. Several shade structures have been installed around Quinbys playground. Six shade structures will be installed around the swimming pool.

The splash pad is now finished at the swimming pool. The sliding board is installed and April 22nd it will be tested out.

The trailer used as a dressing room received a new deck outside and the inside walls have been refinished and painted. The flooring will be worked on next week and a kitchenette will be installed.

Pavers and benches have been installed at Freedom Park and the Historical Society sign will be placed there.

The pavers installed at these various projects were refurbished from the War Memorial.

The concrete has been poured and wood and trusses ordered for the new pavilion in the Park at 4th.

Manager McElree stated most of these projects have come under budget.

Council commended and thanked Mr. Wilhelm for handling this extra responsibility in addition to the Code Office responsibilities.

Manager/Chief McElree announced that Police interviews for Council will be the week of April 17, 2023.

President Rosenberger declared the meeting adjourned at 8:42 p.m.

BOROUGH OF QUAKERTOWN

Donald E. Rosenberger
President of Council

Attest:

Scott C. McElree
Borough Secretary