

A regular meeting of the Borough Council of Quakertown was held January 4, 2023, 7:30 p.m.

The following members and officers were present: President Donald Rosenberger Vice President James Roberts, Councilmembers Jonathan Sell, Michael Johnson, David Wilsey, Douglas Propst, Manager Scott C. McElree, Asst. Borough Secretary Kris Barndt and Solicitor Peter Nelson. Councilwoman Mae Wear, absent.

RESOLVED, That, the Council Minutes of December 7, 2022 and Work Session of November 28, 2022 be approved as written. Motion of Vice President Roberts seconded by Councilman Johnson. A roll call vote was taken and the motion was unanimously carried. Councilwoman Mae Wear, absent.

RESOLVED, That the following check registers be approved for payment:

|                    |               |
|--------------------|---------------|
| December 9, 2022   | \$ 408,676.04 |
| December 16, 2022  | 28,253.45     |
| December 29, 20202 | 23,264.28     |
| December 31, 20202 | 420,965.94    |

Motion of Councilman Propst, seconded by Councilman Johnson A roll call vote was taken and the motion was unanimously carried. Vice President Roberts, abstained. Councilwoman Mae Wear, absent.

RESOLVED, That, the Financial Statement, Police Department, Zoning Administrator and Building Inspector reports be received and filed. Motion of Councilman Wilsey, seconded by Councilman Sell. A roll call vote was taken and the motion was unanimously carried. Councilwoman Mae Wear, absent.

Manager McElree announced the following reappointments for 2023:

Frederick Tirjan, 223 N. Hellertown Avenue  
Cathy Gillahan, 317 E. Broad Street

Planning Commission – 4 Year Term

Jon Schwartz, 1602 W. Broad Street

Quakertown General Authority – 5 Year Term

James Roberts, 58 S. Main Street  
Jonathan Sell

Quakertown Area Industrial & Commercial Development  
Authority – 5 Year Term

Rosanne Johnson, 124 S. 8<sup>th</sup> Street

Vacancy Board – 1 Year Term

RESOLVED, That, Council ratifies the reappointments made by Manager McElree. Motion of Councilman Propst, seconded by Councilman Wilsey. A roll call vote was taken and the motion was unanimously carried. Councilwoman Mae Wear, absent.

No visitors wished to speak regarding any agenda items. Michael Cygan was present in the event there were questions with his 5K event application.

## **PLANNING & ZONING COMMITTEE**

Councilman Sell stated that there are not any items for action under the Planning & Zoning Committee.

## **REVENUE & FINANCE COMMITTEE**

RESOLVED, That, the following Resolution 1-23, setting the fee schedule for 2023, be adopted:

### **RESOLUTION 1-23 2023 FEE SCHEDULE**

WHEREAS, the Borough of Quakertown charges fees for various services provided and applications made to the Borough;

WHEREAS, Borough Council wishes to adopt a schedule of fees for these services.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Quakertown, that, the following schedule of fees is adopted as posted.

## Code Enforcement

|   |    |                              |
|---|----|------------------------------|
| <b>Mechanical, Plumbing, Electrical &amp; Building Fees</b> |    |                              |
| \$0 - \$1,000   | \$ | 100.00                       |
| Value Over \$1,001  | \$ | 100.00                       |
| Excess of 1st \$1,000                                       |    | \$5.00 per \$500             |
| <b>Use &amp; Occupancy Permit</b>                           |    |                              |
| Residential - New Construction Only                         | \$ | 100.00                       |
| Commercial  | \$ | 150.00                       |
| <b>Temporary Permit</b>                                     |    |                              |
| Sign  | \$ | 50.00                        |
| Temporary Sign Clean Up                                     | \$ | 200.00                       |
| Commercial Tent Use   | \$ | 50.00                        |
| <b>Yard Sale Permit</b>                                     |    |                              |
| Per each sale   | \$ | 10.00                        |
| <b>Street Opening Permit</b>                                |    |                              |
|   | \$ | 100.00                       |
|   |    | Plus \$500.00 per 40 sq. ft. |
| <b>Fence Permit</b>   |    |                              |
| Under 6'  | \$ | 100.00                       |
| <b>Swimming Pool Permit</b>                                 |    |                              |
| Above Ground - 5000 Gals or Less                            | \$ | 100.00                       |
| <b>Deck Permit</b>  |    |                              |
| Detached-Below 30" Grade                                    | \$ | 100.00                       |
| <b>Driveway &amp; Driveway Extension Permit</b>             |    |                              |
|   | \$ | 100.00                       |
| <b>Sidewalk Permit</b>                                      |    |                              |
| Per 50'   | \$ | 100.00                       |
| Private Sidewalk & Extension                                | \$ | 100.00                       |
| Under 1000 sf   | \$ | 100.00                       |
| <b>Change of Service</b>                                    |    |                              |
| Residential Permit  | \$ | 100.00                       |
| Commercial & Industrial Permit                              | \$ | 400.00                       |
| <b>Building Permit State Surcharge</b>                      |    |                              |
| Per Permit  | \$ | 4.50                         |
| <b>Conditional Use Permit Application</b>                   |    |                              |
| Residential Use   | \$ | 600.00                       |
| Plus associated costs in excess of this amount              |    | TBD                          |
| <b>Zoning Permit</b>  |    |                              |
| Regulated under Zoning Ordinance                            | \$ | 100.00                       |
| Commercial Use  | \$ | 600.00                       |
| Plus associated costs in excess of this amount              |    | TBD                          |

|  |    |                         |
|--|----|-------------------------|
| <b>Zoning Ordinance Book</b>                   | \$ | 45.00                   |
| <b>Zoning Map</b>                              | \$ | 5.00                    |
| <b>Subdivision Ordinance Book</b>              | \$ | 45.00                   |
| <b>Comprehensive Plan</b>                      | \$ | 45.00                   |
| <b>Storm water Ordinance</b>                   | \$ | 45.00                   |
| <b>Subdivision</b>                             |    |                         |
| Two Lots -- Each                               | \$ | 200.00                  |
| Each Additional Lot                            | \$ | 100.00                  |
| <b>Site Plan Review</b>                        |    |                         |
| Actual cost of production                      | \$ | 100.00                  |
| Plus actual cost of review fees                |    |                         |
| <b>Zoning Hearing Board Fees</b>               |    |                         |
| Residential & Non-Profit                       | \$ | 750.00                  |
| Commercial & Industrial                        | \$ | 1,500.00                |
| Cancellation-less than 48 hr notice            | \$ | 300.00                  |
| <b>Pawnbroker License</b>                      |    |                         |
| Application Fee                                | \$ | 500.00                  |
| Investigation Fee                              | \$ | 250.00                  |
| Annual Permit                                  | \$ | 250.00                  |
| <b>Metal Detector Permit</b>                   |    |                         |
| Annual License                                 | \$ | 10.00                   |
| <b>Massage Establishments</b>                  |    |                         |
| Permit   | \$ | 100.00                  |
| Annual License                                 | \$ | 100.00                  |
| <b>Uniform Construction Code Appeal Board</b>  |    |                         |
| Residential & Non-Profit                       | \$ | 500.00                  |
| Commercial & Industrial                        | \$ | 1,500.00                |
| Cancellation (less than 48 hrs notice)         | \$ | 300.00                  |
| <b>Training Classes - Per Person</b>           |    |                         |
| General Fire Safety Class                      | \$ | 5.00                    |
| General Fire Safety Class Plus Hands-on Fire   | \$ | 10.00                   |
| CPR/AED (Professional & Layperson)             | \$ | 25.00                   |
| First Aid                                      | \$ | 25.00                   |
| First Aid, CPR & AED                           | \$ | 35.00                   |
| <b>Commercial Rental Dwelling Unit License</b> |    |                         |
| Small Business (up to 1,500sf)                 | \$ | 60.00                   |
| Medium Business/Property (1,500sf-10,000 sf)   | \$ | 90.00                   |
| Large Business/Property (10,000sf-50,000sf)    | \$ | 120.00                  |
| X-Large Business/Property (over 50,000sf)      | \$ | 180.00                  |
| Hotel/Motel                                    | \$ | 180.00                  |
| Professional Office                            | \$ | 60.00                   |
| Theater  | \$ | 120.00                  |
| Hospital, Nursing Home                         | \$ | 180.00                  |
| School   | \$ | 180.00                  |
| Day Care Center                                | \$ | 60.00                   |
| Church   | \$ | 60.00                   |
| Office Complex                                 | \$ | 120.00                  |
|  |    | Plus \$20.00 per Office |
| Emergency Services Facilities                  | \$ |                         |

|  |    |        |
|--|----|--------|
| <b>Address Signs</b>                   | \$ | 25.00  |
| <b>Dumpster Permit</b>                 |    |        |
| Residential                            | \$ | 50.00  |
| Commercial                             | \$ | 50.00  |
| <b>Open Container Permit</b>           |    |        |
| Per Event                              | \$ | 100.00 |
| <b>Residential Property Inspection</b> |    |        |
| Per Inspection                         | \$ | 50.00  |
| <b>Plan Review Fees</b>                |    |        |
| Residential                            | \$ | 300.00 |
| Commercial                             | \$ | 800.00 |

**ADMINISTRATION FINANCE**

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|   |    |                       |
|---|----|-----------------------|
| <b>Return Check</b>   |    | \$25.00 plus bank fee |
| Per Incidence   |    |                       |
| <b>Late Fee</b>   |    |                       |
| Per Month - Admin Fee   | \$ | 25.00                 |
| Per Month - Interest  |    | 1.25%                 |
| <b>Copies</b>   |    |                       |
| Each - double sided   | \$ | 0.25                  |
| Large Format (minimum 24"x36")  | \$ | 10.00                 |
| <b>Lien Fee</b>   |    |                       |
| Court Filing Fee  | \$ | 31.50                 |
| Administration Fee  | \$ | 100.00                |
| Court Satisfaction Fee  | \$ | 10.75                 |
| Legal Satisfaction Fee  | \$ | 100.00                |
| Legal Placement Fee   | \$ | 175.00                |
| Title Search  | \$ | 250.00                |
| Additional Notice and Presentation of Related<br>Motions regarding Federal Tax Liens,<br>Judgements & Mortgages | \$ | 200.00                |
| Alternative Service of Legal Pleadings  | \$ | 300.00                |
| Entry of Judgment   | \$ | 200.00                |
| Preparation of Writ of Execution and<br>Attendance at Initial Sheriff's Sale                                    | \$ | 850.00                |
| Preparation of Documents for and Attendance at<br>Each Subsequent Sheriff's Sale                                | \$ | 700.00                |
| Review Schedule of Distribution & Resolve<br>Distribution Issues  | \$ | 300.00                |
| Installment Payment Agreement at Taxpayer's<br>Request  | \$ | 100.00                |
| Services Not Covered Above - Per Hour   |    |                       |
| Attorney  | \$ | 160.00                |
| Paralegal   | \$ | 100.00                |
| Law Clerk   | \$ | 75.00                 |
| Interest  |    | 10% Per Year          |

| Postage  |    | Actual Cost per USFS |
|--|----|----------------------|
| Duplicate Real Estate Tax Bill                               | \$ | 5.00                 |
| Landlord Duplicate Utility Bill                              |    |                      |
| Annually   | \$ | 15.00                |
| <b>Collections Fee</b>                                       |    |                      |
| Per Account  | \$ | 100.00               |
| <hr/>  |    |                      |
| <b>Tax Certification</b>                                     |    |                      |
| One Year   | \$ | 35.00                |
| Each Additional Year   | \$ | 5.00                 |
| Returned Check   | \$ | 20.00                |
| <b>Online Banking Fee</b>                                    |    |                      |
| Per Transaction - Credit Card                                | \$ | 3.50                 |
| Credit Card Chargeback Fee                                   | \$ | 10.00                |
| ACH Reject Fee   | \$ | 10.00                |
| NSF or Closed Account  | \$ | 15.00                |
| Customer Stop Payment  | \$ | 30.00                |
| Auto Pay - Credit Card                                       | \$ | 3.50                 |
| <b>Digital Advertising Contract - Route 309 Gateway Sign</b> |    |                      |
| 1 Day  | \$ | 100.00               |
| 1 Week   | \$ | 300.00               |
| 2 Weeks - per week   | \$ | 275.00               |
| 3 Weeks - per week   | \$ | 250.00               |
| 4 Weeks - per week   | \$ | 225.00               |

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### Highway Department

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|  |                                       |        |
|--|---------------------------------------|--------|
| <b>Municipal Waste License Fee</b>       |                                       |        |
| Annual Fee                               | \$                                    | 100.00 |
| <b>Highway Public Services</b>           |                                       |        |
| Laborer Services per Hour                | Actual Rate plus Benefits & Admin Fee |        |
| Fuel Surcharge                           | \$                                    | 25.00  |
| Material                                 |                                       | 20%    |
| <b>Equipment Rental - Per Hour</b>       |                                       |        |
| Street Sweeper                           | \$                                    | 200.00 |
| Trailer                                  | \$                                    | 100.00 |
| Air Compressor                           | \$                                    | 100.00 |
| Chipper                                  | \$                                    | 100.00 |
| Roller                                   | \$                                    | 100.00 |
| Pickup Truck                             | \$                                    | 100.00 |
| Dump Truck                               | \$                                    | 150.00 |
| Utility Truck                            | \$                                    | 150.00 |
| Backhoe                                  | \$                                    | 150.00 |
| Sewer TV Truck - 3 hour minimum          | \$                                    | 375.00 |
| Sewer Flush Truck - 3 hour minimum       | \$                                    | 375.00 |
| Bucket Truck                             | \$                                    | 250.00 |
| Auger Truck                              | \$                                    | 200.00 |
| Underground Service Restore Cart-Per Day | \$                                    | 50.00  |
| Splicing Trailer                         | \$                                    | 125.00 |



|                          |    |        |
|--------------------------|----|--------|
| Transformer Cart         | \$ | 50.00  |
| Back Yard Buddy          | \$ | 200.00 |
| Barricades (2) - Per Day | \$ | 50.00  |

### Solid Waste

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|  |    |        |
|--|----|--------|
| <b>Minimum Monthly Charges</b>                   |    |        |
| Regular Residential Trash/Recycling              | \$ | 32.00  |
| Senior Residential Trash/Recycling (Over Age 62) | \$ | 18.00  |
| <b>Waste or Recycling Receptacle</b>             |    |        |
| Per Can Charge                                   | \$ | 30.00  |
| <b>Mattress/Box Spring Bag</b>                   |    |        |
| Per Bag Charge                                   | \$ | 5.00   |
| <b>Seasonal Customer Penalty</b>                 |    |        |
| Failure to Reinstate Services                    | \$ | 50.00  |
| <b>Commercial Dumpster</b>                       |    |        |
| Monthly Fee                                      | \$ | 180.00 |

### Police Department

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|  |    |        |
|--|----|--------|
| <b>Towing Fee - Business Hours</b>               |    |        |
| Towing   | \$ | 154.00 |
| Road Service & Owner Show                        | \$ | 99.00  |
| Remove Linkage or Driveshaft                     | \$ | 38.50  |
| Replace Linkage or Driveshaft                    | \$ | 38.50  |
| Cover Windows - Per Window                       | \$ | 22.00  |
| Release Car                                      | \$ | -      |
| All Borough Vehicles (towing)                    | \$ | 82.50  |
| All Vehicles (greater than 10,000 lbs.) per hr   | \$ | 192.50 |
| Storage per day (starting midnight of day towed) | \$ | 49.50  |
| Towing vehicles more than 4 miles (other than    | \$ | 4.40   |
| Winching   | \$ | 77.00  |
| Gas/Oil/Anti-freeze/Stay Dry-per 5 gallons       | \$ | 44.00  |
| <b>Towing Fee - Non-Business Hours</b>           |    |        |
| Towing   | \$ | 187.00 |
| Road Service & Owner Show                        | \$ | 110.00 |
| Remove Linkage or Driveshaft                     | \$ | 38.50  |
| Replace Linkage or Driveshaft                    | \$ | 38.50  |
| Cover Windows - Per Window                       | \$ | 22.00  |
| Release Car                                      | \$ | 55.00  |
| All Borough Vehicles (towing)                    | \$ | 93.50  |
| All Vehicles (greater than 10,000 lbs.) per hr   | \$ | 22.00  |
| Storage per day (starting midnight of day towed) | \$ | 49.50  |
| Towing vehicles more than 4 miles (other than    | \$ | 4.40   |
| Winching   | \$ | 88.00  |
| Gas/Oil/Anti-freeze/Stay Dry-per 5 gallons       | \$ | 44.00  |





|   |    |                                       |
|---|----|---------------------------------------|
| <b>Impound Lot Fee</b>                      |    |                                       |
| Release vehicle during business hrs (8a-5p) | \$ | 25.00                                 |
| Release vehicle during off hours (5p-8a)    | \$ | 50.00                                 |
| Storage - Per day or any part of a day      | \$ | 50.00                                 |
| <b>Reports</b>                              |    |                                       |
| Accident Report                             | \$ | 15.00                                 |
| Police Report                               | \$ | 15.00                                 |
| Photographs                                 |    | \$20.00 print - \$40.00 CD            |
| Video                                       | \$ | 40.00                                 |
| <b>Police Services</b>                      |    |                                       |
| Police Officer Services per Hour            |    | Actual Rate plus Benefits & Admin Fee |
| Fuel Surcharge - Per Mile                   | \$ | 2.00                                  |
| <hr/>                                       |    |                                       |
| <b>Speed Board Rental</b>                   |    |                                       |
| Per Day                                     | \$ | 200.00                                |
| <b>Fingerprinting</b>                       |    |                                       |
| Non-Resident                                | \$ | 25.00                                 |
| Child ID                                    | \$ | 5.00                                  |
| <b>Burglar Alarm</b>                        |    |                                       |
| First False Alarms in any Calendar Year     | \$ | -                                     |
| Second                                      | \$ | 25.00                                 |
| Third                                       | \$ | 50.00                                 |
| Fourth                                      | \$ | 100.00                                |
| Fifth +                                     | \$ | 200.00                                |
| <b>Fire Alarm</b>                           |    |                                       |
| First False Alarms in any Calendar Year     | \$ | -                                     |
| Second                                      | \$ | 25.00                                 |
| Third                                       | \$ | 50.00                                 |
| Fourth                                      | \$ | 100.00                                |
| Fifth +                                     | \$ | 200.00                                |
| <b>Parking Meter Ticket</b>                 |    |                                       |
| Fine  | \$ | 15.00                                 |
| Fine Doubled If not paid within 5 days      | \$ | 30.00                                 |
| <b>Parking Ticket</b>                       |    |                                       |
| Fine  | \$ | 25.00                                 |
| Fine Doubled if not paid within 5 days      | \$ | 50.00                                 |
| <b>Parking Meters</b>                       |    |                                       |
| Per 30 Minutes                              | \$ | 0.25                                  |
| Credit Card - Minimum Charge                | \$ | 4.00                                  |
| Parking 10pm-6am                            | \$ | -                                     |
| Parking December 1 - 31                     | \$ | -                                     |

|                                     |    |        |
|-------------------------------------|----|--------|
| Parking Permit - On or Before 1/15  | \$ | 150.00 |
| Parking Permit - On or Before 2/15  | \$ | 137.50 |
| Parking Permit - On or Before 3/15  | \$ | 125.00 |
| Parking Permit - On or Before 4/15  | \$ | 112.50 |
| Parking Permit - On or Before 5/15  | \$ | 100.00 |
| Parking Permit - On or Before 6/15  | \$ | 87.50  |
| Parking Permit - On or Before 7/15  | \$ | 75.00  |
| Parking Permit - On or Before 8/15  | \$ | 62.50  |
| Parking Permit - On or Before 9/15  | \$ | 50.00  |
| Parking Permit - On or Before 10/15 | \$ | 37.50  |
| Parking Permit - On or Before 11/15 | \$ | 12.50  |

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**Project LifeSaver**

|                             |    |        |
|-----------------------------|----|--------|
| Initial Fee                 | \$ | 400.00 |
| Annual Fee                  | \$ | 50.00  |
| Replacement Transmitter Fee | \$ | 350.00 |
| Replacement Band            | \$ | 10.00  |

Water Department

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**Sprinkler Service Charge Per Annum - In Town**

|     |    |          |
|-----|----|----------|
| 1"  | \$ | 163.93   |
| 2"  | \$ | 261.37   |
| 4"  | \$ | 394.30   |
| 6"  | \$ | 655.68   |
| 8"  | \$ | 983.51   |
| 10" | \$ | 1,477.49 |

**Fiat Rates Per Annum - Public Fire Hydrant - In Town**

|             |    |        |
|-------------|----|--------|
| Per Hydrant | \$ | 276.92 |
|-------------|----|--------|

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**Minimum Monthly Charges - Out of Town**

|   |    |        |
|---|----|--------|
| Meter Size 5/8" & 3/4" - Gallon Allowance 2,250 | \$ | 18.39  |
| Meter Size 1" - Gallon Allowance 5,000          | \$ | 40.88  |
| Meter Size 1 1/4" - Gallon Allowance 7,500      | \$ | 61.32  |
| Meter Size 1 1/2" - Gallon Allowance 10,000     | \$ | 81.76  |
| Meter Size 2" Gallon Allowance 12,500           | \$ | 102.20 |
| Meter Size 2 1/2" - Gallon Allowance 16,250     | \$ | 127.17 |
| Meter Size 3" Gallon Allowance 20,000           | \$ | 152.17 |
| Meter Size 4" Gallon Allowance 25,000           | \$ | 183.96 |

**Metered Monthly Rates - Out of Town**

|   |    |       |
|---|----|-------|
| First 2,250 Gallons                     | \$ | 18.39 |
| Next 13,667 Gallons - Per 1,000 Gallons | \$ | 6.25  |
| Over 16,667 Gallons - Per 1,000 Gallons | \$ | 5.38  |

|   |    |                                       |
|---|----|---------------------------------------|
| <b>Sprinkler Service Charge Per Month - Out of Town</b>         |    |                                       |
| 1"  | \$ | 20.20                                 |
| 2"  | \$ | 32.22                                 |
| 4"  | \$ | 48.61                                 |
| 6"  | \$ | 80.81                                 |
| 8"  | \$ | 121.23                                |
| 10"   | \$ | 182.12                                |
| <b>Flat Rate Per Month - Public Fire Hydrant - Out of Town</b>  |    |                                       |
| Per Hydrant   | \$ | 21.22                                 |
| <b>Flat Rate Per Month - Private Fire Hydrant - Out of Town</b> |    |                                       |
| Per Hydrant   | \$ | 19.38                                 |
| <b>Meter Testing</b>  |    |                                       |
| 5/8" or 3/4" meter  | \$ | 20.00                                 |
| 3/4" + meter  | \$ | 40.00                                 |
| <b>Fire Hydrant Flow Testing</b>                                | \$ | 200.00                                |
| <b>Connection Permit</b>  |    |                                       |
| Residential   |    | Actual Rate plus Benefits & Materials |
| Commercial  |    | Actual Rate plus Benefits & Materials |
| <b>Water Tapping Fee</b>  |    |                                       |
| Residential   | \$ | -                                     |
| Commercial  | \$ | -                                     |
| <b>Construction</b>   |    |                                       |
| 6 months  | \$ | 150.00                                |
| <b>Reconnection Fee</b>   |    |                                       |
| In-Town   |    |                                       |
| Reconnection Fee  | \$ | 100.00                                |
| After 3p  | \$ | 250.00                                |
| Weekends and Holidays   | \$ | 250.00                                |
| Out-of-Town   |    |                                       |
| Reconnection Fee  | \$ | 35.00                                 |
| After 4p  | \$ | 40.00                                 |
| <b>Water Public Services</b>                                    |    |                                       |
| Laborer Services per Hour                                       |    | Actual Rate plus Benefits             |
| Fuel Surcharge  | \$ | 25.00                                 |
| Material  |    | 20%                                   |
| <b>Debt Service Fee</b>   |    |                                       |
| Well  | \$ | 3.00                                  |
| Customer Usage of 72,000 gals/yr or less                        | \$ | 6.00                                  |
| Customer Usage of 72,001 gals to 180,000 gals                   | \$ | 14.63                                 |
| Customer Usage of 180,000 gals to 1,000,000 gals                | \$ | 56.26                                 |
| Customer Usage of greater than 1,000,001 gals                   | \$ | 112.53                                |
| <b>Water Certification Fee</b>                                  |    |                                       |
| Per Account   | \$ | 50.00                                 |
| <b>Water Meter Replacement</b>                                  |    |                                       |
| Meter   |    | Actual Cost plus 10% handling fee     |

|  |    |         |
|--|----|---------|
| <b>Vacant Property Fee</b>               |    |         |
| Meter Disconnection                      | \$ | 100.00  |
| Meter Reconnection                       | \$ | 100.00  |
| <hr/>                                    |    |         |
| <b>Minimum Monthly Charges - In Town</b> |    |         |
| Meter Size 5/8" & 3/4"                   | \$ | 6.00    |
| Meter Size 1"                            | \$ | 15.00   |
| Meter Size 1 1/4"                        | \$ | 35.00   |
| Meter Size 1 1/2"                        | \$ | 45.00   |
| Meter Size 2"                            | \$ | 55.00   |
| Meter Size 3"                            | \$ | 65.00   |
| Meter Size 4"                            | \$ | 75.00   |
| <b>Metered Monthly Rates - In Town</b>   |    |         |
| All Consumption                          | \$ | 0.00900 |

Electric Fund

|   |    |        |
|---|----|--------|
| <b>RG - Residential Service</b>                             |    |        |
| Monthly Customer Charge                                     | \$ | 14.00  |
| First 600 KWH   | \$ | 0.1494 |
| Next 1,000 KWH  | \$ | 0.1359 |
| All Additional KWH  | \$ | 0.1280 |
| <b>RH - Residential All-Electric Service</b>                |    |        |
| Monthly Customer Charge                                     | \$ | 14.00  |
| First 600 KWH   | \$ | 0.1494 |
| Next 1,000 KWH  | \$ | 0.1262 |
| All Additional KWH  | \$ | 0.1184 |
| <b>CD - Commercial Service</b>                              |    |        |
| Monthly Customer Charge                                     | \$ | 20.00  |
| Minimum Charge First 3 KW of the Billing KW                 | \$ | 4.14   |
| All Additional KW   | \$ | 4.14   |
| First 25 KWH of the Billing KW                              | \$ | 0.2851 |
| Next 50 KWH of the Billing KW                               | \$ | 0.2522 |
| Next 100 KWH of the Billing KW                              | \$ | 0.2017 |
| All Additional KWH  | \$ | 0.1631 |
| <b>CH - Commercial All-Electric Service</b>                 |    |        |
| Monthly Customer Charge                                     | \$ | 20.00  |
| Minimum Charge Per SW for the First 15 KW of the Billing KW | \$ | 8.28   |
| All Additional KW   | \$ | 5.53   |
| First 25 KWH of the Billing KW                              | \$ | 0.2133 |
| Next 50 KWH of the Billing KW                               | \$ | 0.1746 |
| Next 100 KWH of the Billing KW                              | \$ | 0.1553 |
| All Additional KWH  | \$ | 0.1164 |

|   |    |        |
|---|----|--------|
| <b>IS - Industrial Service</b>                    |    | 125.00 |
| Monthly Customer Charge                           | \$ | 12.62  |
| Demand Charge All KW                              | \$ | 0.1164 |
| Per KWH for the First 25000 KWH                   | \$ | 0.1068 |
| Per KWH for Excess KWH                            | \$ |        |
| <b>IS - Industrial Service - Primary Metering</b> |    | 125.00 |
| Monthly Customer Charge                           | \$ | 13.20  |
| Demand Charge Per KW for First 400 KW             | \$ | 10.86  |
| Demand Charge Per KW for Excess KW                | \$ | 0.1164 |
| Energy Charge Per KWH for First 23,000 KWH        | \$ | 0.1008 |
| Energy Charge Per KWH for Excess KWH              | \$ |        |
| <hr/>   |    |        |
| <b>Electric Certification Fee</b>                 |    | 50.00  |
| Per Account                                       | \$ |        |
| <b>Power Factor</b>                               |    | 125.00 |
| Monthly Customer Charge                           | \$ | 13.20  |
| Demand Charge Per KW for First 400 KW             | \$ | 10.86  |
| Demand Charge Per KW for Excess KW                | \$ | 0.1164 |
| Energy Charge Per KWH for First 23,000 KWH        | \$ | 0.1008 |
| Energy Charge Per KWH for Excess KWH              | \$ |        |
| <b>Temporary Electric</b>                         |    | 500.00 |
| Every 100' of pole                                | \$ | 300.00 |
| Pole  | \$ |        |

### Electric Fund

|                                 |    |                           |
|---------------------------------|----|---------------------------|
| <b>Street Lighting</b>          |    | 540.00                    |
| Installation of Pole - 30'      | \$ | 640.00                    |
| Installation of Pole - 40'      | \$ | 225.00                    |
| Flood Lighting Rental           | \$ | 200.00                    |
| 400 Watt Fixture Rental         | \$ | 120.00                    |
| 175 Watt Fixture Rental         | \$ |                           |
| <b>Meter Testing</b>            |    | 75.00                     |
| Single Phase                    | \$ | 120.00                    |
| Three Phase                     | \$ |                           |
| <b>Reconnection Fee</b>         |    | 100.00                    |
| AMI Reconnection Fee            | \$ | 250.00                    |
| Manual Reconnection Fee         | \$ |                           |
| <b>Electric Public Services</b> |    | Actual Rate plus Benefits |
| Laborer Services per Hour       | \$ | 25.00                     |
| Fuel Surcharge                  |    | 20%                       |
| Material                        |    |                           |
| <b>Pole Attachment Fee</b>      |    | 25.00                     |
| Cable and Telephone             | \$ | 100.00                    |
| Fiber Optics                    | \$ |                           |

|                                    |    |       |
|------------------------------------|----|-------|
| <b>Interconnection Fee</b>         |    |       |
| Customer Generated Electric        | \$ | -     |
| <b>Electric Usage Meter Rental</b> |    |       |
| 8 Day Rental - Refundable          | \$ | 25.00 |
| <b>EV Charger</b>                  |    |       |
| First Hour                         | \$ | 2.00  |
| Any Hour After First Hour          | \$ | 1.00  |
| <b>Electric Plan Permit</b>        |    |       |
| Escrow - 20% of Project Cost       |    | TBD   |

## Sewer Department

|  |    |   |
|--|----|---|
| <b>Permit and Inspection Fee</b>         |    |   |
| 6 months                                 | \$ | 75.00                                   |
| <b>Sewer Tapping Fee</b>                 |    |   |
| Per Equivalent Dwelling Unit (EDU)       | \$ | 6,509.00                                |
| <b>Connection Permit</b>                 |    |   |
| Residential                              |    | Actual Rate plus Benefits and Materials |
| Commercial                               |    | Actual Rate plus Benefits and Materials |
| <b>Construction</b>                      |    |   |
| 6 months                                 | \$ | 150.00                                  |
| <b>Sewer Disposal Fees</b>               |    |   |
| Holding Tank Per Gallon                  | \$ | 0.025                                   |
| Septic Per Gallon                        | \$ | 0.035                                   |
| <b>Industrial Pretreatment Program</b>   |    |   |
| Annual Inspection Fee                    | \$ | 400.00                                  |
| Sampling Fee                             | \$ | 200.00                                  |
| Analysis Fee                             |    | \$150.00 plus Actual Laboratory Cost    |
| <b>Sewer Public Services</b>             |    |   |
| Laborer Services per Hour                |    | Actual Rate plus Benefits               |
| Fuel Surcharge                           | \$ | 25.00                                   |
| Material                                 |    | 20%                                     |
| <b>Sewer Certification Fee</b>           |    |   |
| Per Account                              | \$ | 50.00                                   |
| <b>Minimum Monthly Charges - In Town</b> |    |   |
| Meter Size 5/8" & 3/4"                   | \$ | 6.00                                    |
| Meter Size 1"                            | \$ | 15.00                                   |
| Meter Size 1 1/4"                        | \$ | 25.00                                   |
| Meter Size 1 1/2"                        | \$ | 25.00                                   |
| Meter Size 2"                            | \$ | 15.00                                   |
| Meter Size 3"                            | \$ | 15.00                                   |
| Meter Size 4"                            | \$ | 15.00                                   |
| <b>Metered Monthly Rates - In Town</b>   |    |   |
| All Consumption                          | \$ | 0.00500                                 |

# Pool

## Pool Fees - Daily

|                           |    |       |
|---------------------------|----|-------|
| Adult                     | \$ | 15.00 |
| Children & Senior Citizen | \$ | 10.00 |
| Senior Not Swimming       | \$ | 5.00  |
| Twilight - 4pm-Closing    | \$ | 10.00 |
| Events                    | \$ | 10.00 |

## Pool Membership Fees

### RESIDENT

#### Family

|                                    |    |        |
|------------------------------------|----|--------|
| 2 Members                          | \$ | 175.00 |
| 3 Members                          | \$ | 230.00 |
| 4 Members                          | \$ | 285.00 |
| 5 Members                          | \$ | 360.00 |
| 6 Members                          | \$ | 415.00 |
| 7+ Members (per additional member) | \$ | 75.00  |

|                        |    |       |
|------------------------|----|-------|
| Individual             | \$ | 90.00 |
| Camp                   | \$ | 75.00 |
| Swim Team - Membership | \$ | 75.00 |
| Swim Team - Activity   | \$ | 40.00 |
| Senior Citizen         | \$ | 80.00 |

### NON-RESIDENT

#### Family

|                                    |    |        |
|------------------------------------|----|--------|
| 2 Members                          | \$ | 245.00 |
| 3 Members                          | \$ | 330.00 |
| 4 Members                          | \$ | 415.00 |
| 5 Members                          | \$ | 500.00 |
| 6+ Members                         | \$ | 585.00 |
| 7+ Members (per additional member) | \$ | 90.00  |

|                |    |        |
|----------------|----|--------|
| Individual     | \$ | 125.00 |
| Camp           | \$ | 105.00 |
| Swim Team      | \$ | 75.00  |
| Senior Citizen | \$ | 110.00 |

Corporate - 10 or more employees 15% Discount

## Pool Fees - Discount

|                      |              |
|----------------------|--------------|
| Early Bird Discount  | 10% Discount |
| Emergency Management | 15% Discount |
| EOY - August 1       | 50% Discount |





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**Swimming Lessons**

|                                   |    |        |
|-----------------------------------|----|--------|
| Group Per Person/Per Session      | \$ | 80.00  |
| Individual Per Person/Per Session | \$ | 130.00 |

**Retail**

|  |    |       |
|--|----|-------|
| Keytag Replacement                         | \$ | 5.00  |
| Swim Test Wristband Replacement            | \$ | 1.00  |
| Swim Diaper                                | \$ | 2.00  |
| Kickboard                                  | \$ | 15.00 |
| Floatie                                    | \$ | 15.00 |
| Goggles                                    | \$ | 10.00 |
| Water Bottle - Half Price Seasonal Refills | \$ | 8.00  |
| Towel                                      | \$ | 20.00 |

**Party Fee**

|  |    |      |
|--|----|------|
| Per Person Plus Daily Fee - Non-Member | \$ | 5.00 |
| Per Person - Member                    | \$ | 2.50 |

**Park**

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**Amphitheater Rental - Per 4 Hour Event****Private - Resident**

|                      |    |        |
|----------------------|----|--------|
| Attendees - 0-200    | \$ | 100.00 |
| Attendees - 201-500  | \$ | 150.00 |
| Attendees - 501-800  | \$ | 200.00 |
| Attendees - 801-1000 | \$ | 250.00 |
| Attendees - 1000+    | \$ | 300.00 |

**Private - Non-Resident**

|                      |    |        |
|----------------------|----|--------|
| Attendees - 0-200    | \$ | 150.00 |
| Attendees - 201-500  | \$ | 200.00 |
| Attendees - 501-800  | \$ | 250.00 |
| Attendees - 801-1000 | \$ | 300.00 |
| Attendees - 1000+    | \$ | 350.00 |

**Public - Resident/Not for Profit**

|                      |    |        |
|----------------------|----|--------|
| Attendees - 0-200    | \$ | 150.00 |
| Attendees - 201-500  | \$ | 200.00 |
| Attendees - 501-800  | \$ | 250.00 |
| Attendees - 801-1000 | \$ | 300.00 |
| Attendees - 1000+    | \$ | 350.00 |

**Public - Non-Resident/Not for Profit**

|                      |    |        |
|----------------------|----|--------|
| Attendees - 0-200    | \$ | 200.00 |
| Attendees - 201-500  | \$ | 250.00 |
| Attendees - 501-800  | \$ | 400.00 |
| Attendees - 801-1000 | \$ | 500.00 |
| Attendees - 1000+    | \$ | 600.00 |

**Additional Services**

|   |    |        |
|---|----|--------|
| Additional Rental - Per Hour over 4 Hours | \$ | 50.00  |
| Security Deposit                          | \$ | 500.00 |

|  |    |                  |
|--|----|------------------|
| <b>Electric</b>                            |    |                  |
| Attendees - 0-200                          | \$ | 25.00            |
| Attendees - 201-500                        | \$ | 50.00            |
| Attendees - 501-800                        | \$ | 75.00            |
| Attendees - 801-1000                       | \$ | 100.00           |
| Attendees - 1000+                          | \$ | 125.00           |
| <hr/>                                      |    |                  |
| <b>Trash &amp; Bathrooms</b>               |    |                  |
| Attendees - 0-200                          | \$ | 50.00            |
| Attendees - 201-500                        | \$ | 100.00           |
| Attendees - 501-800                        | \$ | 150.00           |
| Attendees - 801-1000                       |    | \$175 plus Staff |
| Attendees - 1000+                          |    | \$175 plus Staff |
| <b>Staffing - (2 Hour Minimum)</b>         |    |                  |
| Sanitation                                 | \$ | 100.00           |
| Police                                     | \$ | 200.00           |
| Parks & Recreation                         | \$ | 100.00           |
| Fire Police                                | \$ | 50.00            |
| <b>Digital Advertising</b>                 |    |                  |
| Park at 4th Advertising                    | \$ | 100.00           |
| <b>Portable Restroom Rental</b>            |    |                  |
| Per week or any part of 7 consecutive days | \$ | 50.00            |
| Delivery Fee                               | \$ | 50.00            |
| Handwash Station - Per unit                | \$ | 50.00            |

## Parks Recreation

|   |    |        |
|---|----|--------|
| <b>Memorial Park Pavilion - Per Day</b> |    |        |
| In Town                                 |    |        |
| Monday-Thursday                         | \$ | 75.00  |
| Friday-Sunday                           | \$ | 100.00 |
| Out of Town                             |    |        |
| Monday-Thursday                         | \$ | 100.00 |
| Friday-Sunday                           | \$ | 125.00 |
| <b>K.I.D.S. Camp</b>                    |    |        |
| Resident - Per Child - Per Week         | \$ | 75.00  |
| Non-Resident - Per Child - Per Week     | \$ | 125.00 |
| Extended Camp                           |    |        |
| Before Camp - 8am-9am - Per Week        | \$ | 30.00  |
| After Camp - 3pm-4pm - Per Week         | \$ | 30.00  |
| <b>Sponsorship Engraving</b>            |    |        |
| Replacement of Sponsorship Plaque       | \$ | 100.00 |
| <b>Skating Shelter Rental</b>           |    |        |
| Per Day or Any Part of One Day          | \$ | 150.00 |

Motion of Vice President Roberts, seconded by Councilman Wilsey. A roll call vote was taken and the motion was unanimously carried. Councilwoman Mae Wear, absent.

RESOLVED, That, the following Resolution 5-23, appointment of Saxton & Stump, LLC as Labor and Employment Counsel for 2023, be adopted:

#### RESOLUTION 5-23

WHEREAS, Quakertown Borough's Labor & Employment Council Kegel Kelin Litts & Lord, LLP is merging with Saxton & Stump, LLC effective January 1, 2023.

NOW, THEREFORE, BE IT RESOLVED, That the Borough Council of Quakertown appoints Saxton & Stump, LLC as their new Labor & Employment Council effective January 1, 2023.

Motion of Vice President Roberts, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried. Councilwoman Mae Wear, absent.

RESOLVED, That, the following Resolution 7-23, John Rives Memorial VFW's request for funding 2023, be adopted:

#### RESOLUTION 7-23

WHEREAS, a request for financial support was received from John Rivers Memorial VFW Post 11322.

NOW, THEREFORE, BE IT RESOLVED, That, the Borough Council of the Borough of Quakertown grants the VFW's request to contribute \$500.00 for the year 2023, to be used towards their rent expenses.

Motion of Vice President Roberts, seconded by Councilman Johnson. A roll call vote was taken and the motion was unanimously carried. Councilwoman Mae Wear, absent.

### **HEALTH, SAFETY & WELFARE COMMITTEE**

RESOLVED, That, the following Resolution 2-23, destruction of Police Department's evidence, be adopted:

#### RESOLUTION 2-23

WHEREAS, evidence/property have accumulated in the Police Department evidence storage facility collected from police cases from years 2019 & 2020 some of which was evidence and some was recovered lost or stolen property; and

WHEREAS, the Quakertown Police Department will follow appropriate protocol by burning the drugs and drug paraphernalia on the attached itemized list and memo dated December 12, 2022.

NOW, THEREFORE, BE IT RESOLVED, That, the Borough Council of Quakertown Pennsylvania directs the Quakertown Police Department to appropriately dispose of the evidence/property attached.

Motion of Councilman Johnson, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried. Councilwoman Mae Wear, absent.

RESOLVED, That, the following Resolution 3-23, disposition of Police Department records, be adopted:

RESOLUTION 3-23  
DISPOSITION OF MUNICIPAL RECORDS

WHEREAS, the Borough of Quakertown declares its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and;

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Borough of Quakertown, Bucks County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the records listed in the attached memorandum dated October 7, 2022 from the Police Department to include 2004-2006 Memorandums, 2009-2014 Returned Checks, various Incidents and 2009-2016 Borough Ordinance NT Citations.

Motion of Councilman Johnson, seconded by Vice President Roberts. A roll call vote was taken and the motion was unanimously carried. Councilwoman Mae Wear, absent.

RESOLVED, That, the following Resolution 4-23, Fire Police for 2023, be adopted:

RESOLUTION 4-23

WHEREAS, the Quakertown Fire Department has nominated several individuals to serve as Fire Police for the Quakertown Fire Department; and

WHEREAS, Act 122 of 1980 (P.L. 5580, No. 122) requires that Quakertown Borough Council appoint these individuals as Fire Policemen and state the scope of their responsibilities.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Quakertown to appoint the following individuals as Fire Policemen for the Quakertown Fire Department and the Borough of Quakertown for 2023:

- |                    |                     |                   |
|--------------------|---------------------|-------------------|
| 1. David Erwin     | 5. Arthur Waters    | 9. Melissa Cotter |
| 2. Donald Wenhold  | 6. Craig Richardson |                   |
| 3. Ryan Williams   | 7. Brenden Keller   |                   |
| 4. Matthew Pearson | 8. Joshua Colella   |                   |

AND BE IT FURTHER RESOLVED, by the Borough Council that these Fire Policemen are authorized to participate in or provide the duty as prescribed in Act 122 of 1980 in the following situations:

1. Any time the Quakertown Fire Department is dispatched for a fire or rescue call within the region that the Quakertown Fire Department is a first responder;
2. Any time the Quakertown Fire Department responds to a mutual aid call;
3. Any emergency service directly authorized by the Quakertown Department Fire Chief (or, in his absence, the Deputy Chief);
4. Any training courses approved by the Quakertown Fire Department Chief;
5. The following annual events: Quakertown Memorial Day Parade, Quakertown Community Day, Quakertown 4<sup>th</sup> of July Fire Works, Quakertown Halloween Parade, Arts Alive Festival, Autumn Alive Festival, Quakertown Egg Hunt, Quakertown Tree Lighting, Sellersville Memorial Day Parade, Christmas Parades for Perkasio and Dublin, Bucks County Firemen's Parade, Perkasio Community Day Festival, Fire Company Carnivals for Dublin, Milford, Sellersville, Upper Black Eddy and Quakertown, Fire Police district meetings, any funeral in Bucks County for a municipal or county official, any law enforcement officer and any fireman or fire police officer and any other regional Fire Company request if approved by the Fire Chief and the Borough Manager; and
6. Any other event if approved by Quakertown Borough Council.

The Fire Policemen shall not be used or participate in any other event without the approval of Quakertown Borough Council. No other individuals shall be authorized to act as Fire Policemen.

Motion of Councilman Johnson, seconded by Councilman Sell. A roll call vote was taken and the motion was unanimously carried. Councilwoman Mae Wear, absent.

### **PUBLIC UTILITIES COMMITTEE**

Councilman Wilsey stated that there are not any items for action under the Public Utilities Committee.

### **PUBLIC WORKS COMMITTEE**

President Rosenberger stated that there are not any items for action under the Public Utilities Committee.

### **PARKS & RECREATION COMMITTEE**

RESOLVED, That, the following Resolution 6-23, East Swamp Church's request to use the amphitheater, be adopted:

#### RESOLUTION 6-23

WHEREAS, Sabina Kineen of East Swamp Church has requested to use the Univest Performance Center for their Easter service on Sunday, April 9, 2023 from 5:00 am to 1:00 pm.

BE IT RESOLVED, That, the Council of the Borough of Quakertown grants East Swamp Church's request to use the Univest Performance Center on April 9, 2023 provided they add the Borough as an additional insured on their insurance.

Motion of Councilman Propst, seconded by Vice President Roberts. A roll call vote was taken and the motion was unanimously carried. Councilwoman Mae Wear, absent.

President Rosenberger adjourned the meeting at 7:57 p.m.

BOROUGH OF QUAKERTOWN

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Donald E. Rosenberger  
President of Council

Attest:

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Kristine D. Barndt  
Assistant Borough Secretary