

A regular meeting of the Borough Council of Quakertown was held April 6, 2022, 7:30 p.m.

The following members and officers were present: President Donald Rosenberger, Vice President James Roberts, Councilmembers Jonathan Sell, Mae Wear, Michael Johnson, Douglas Propst, David Wilsey. Solicitor Peter Nelson, Manager Scott C. McElree, Asst. Borough Secretary Kris Barndt.

RESOLVED, That, the Council Minutes of March 2, 2022 and Work Session Minutes of February 28, 2022 be approved as written. Motion of Vice President Roberts, seconded by Councilman Sell. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That the following check registers be approved for payment:

February	25, 2022	-	\$ 23,090.76
March	2, 2022	-	191,971.57
March	11, 2022	-	52,277.32
March	18, 2022	-	620,769.88
March	25, 2022	-	14,843.50
March	29, 2022	-	592,454.07

Motion of Councilman Propst, seconded by Councilman Johnson. A roll call vote was taken and the motion was unanimously carried. Vice President Roberts, abstained.

RESOLVED, That, the Financial Statement, Police Department, Zoning Administrator and Building Inspector reports be received and filed. Motion of Councilman Wilsey, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

President Rosenberger announced that Elfriede Werner who served on Council for twenty five years has passed away recently and the Borough extends their condolences to her family. Elfriede was a very active member of the Quakertown community.

Visitors wishing to speak:

Stephen Biddle, 130 S. Main Street would like to speak regarding transportation.

PLANNING & ZONING COMMITTEE

Councilman Sell stated that there are not any items under the Planning & Zoning Committee.

REVENUE & FINANCE COMMITTEE

RESOLVED, That, the following Resolution 40-22, amend 2022 Fee Schedule to include Project Lifesaver fees, be adopted:

RESOLUTION 40-22

WHEREAS, Resolution 6-22 was adopted on January 3, 2022, and established the fees associated with Borough services for the year 2022; and

WHEREAS, the Borough wishes to add the following fees to for a new service called Project LifeSaver which is a service that provides GPS equipment that affixes a band to a person who is suffering from cognitive impairment (Dementia/Alzheimers) and at a risk for wondering away or becoming lost.

Project Lifesaver –

Initial Fee	\$ 400.00
Annual Fee	\$ 50.00
Replacement Transmitter Fee	\$ 350.00
Replacement Band	\$ 10.00

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Quakertown wishes to amend the 2022 Fee Schedule to reflect the above listed fee.

Motion of Vice President Roberts, seconded by Councilman Wilsey. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 38-22, Finance Department’s request to destroy old administration records, be adopted:

RESOLUTION 38-22

WHEREAS, the Borough of Quakertown declares its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved July 16, 1993, and;

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

Type of Records	Required # of Years	Year(s) of Records to be Purged
Accounts Payable	7	2014
Payroll Registers	7	2014
Insurance Policies	6	2014
Employment Applications	2	2018
Park & Rec. Expenses	2	2011-2012
Liquid Fuels Financial Rec	7	2013
Budget Files	7	2013
Police Time Records	7	2014
Bank Statements	7	2014
Pool Daily cash Receipts	3	2018
Tax Collector’s Monthly’s	7	2014
Utility Receipts	7	2014
Cash Register Receipts	7	2014
Deposit Slips	7	2014
Account Receivable Files	7	2014
KIDS Registration Forms	2	2019
Voided A/P Checks	2	2017
Workman’s Comp. Claims	4	2014

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Quakertown, Bucks County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the above public records.

Motion of Vice President Roberts, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 32-22, Tax Collection Committee appointments for 2022, be adopted:

RESOLUTION 32-22

A RESOLUTION OF THE BOROUGH OF QUAKERTOWN, BUCKS COUNTY,
PENNSYLVANIA, APPOINTING DELEGATES AND ALTERNATES TO
THE BUCKS COUNTY TAX COLLECTION COMMITTEE

WHEREAS, Act 32 of 2008 requires the governing bodies of school districts, townships, boroughs and cities that impose an earned income tax to appoint one voting delegate and one or more alternate delegates to be their Tax Collection Committee (TCC) representatives. The purpose of this resolution is to appoint the required delegates. The appointed individuals have consented to appointment.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Quakertown, Bucks County, Pennsylvania that the following individuals are appointed as TCC delegates from the Borough of Quakertown to the Bucks County Tax Collection Committee:

1. Primary Voting Delegate: Scott McElree
2. First Alternate Voting Delegate: Julie Bender
3. Second Alternate Voting Delegate: Stephen Plyler

If the primary voting delegate cannot be present for a TCC meeting, the first alternate voting delegate shall be the representative at the TCC meeting. If both the primary and the first alternate voting delegates cannot be present for TCC meeting, the second alternate voting delegate shall be the representative at the TCC meeting.

These appointments are effective immediately and shall continue until successors are appointed. All delegates shall serve at the pleasure of the governing body and may be removed at any time.

Motion of Vice President Roberts, seconded by Councilman Johnson. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 43-22, authorize Borough Manager to proceed with PFM Consultants to obtain funding for second phase of large projects and to advertise Bond Ordinance, be adopted:

RESOLUTION 43-22

RESOLVED, That, the Council of the Borough of Quakertown authorizes the Borough Manager to proceed with PFM (the Borough's consultants), for the preparation to obtain funding for the second phase of the Borough's major projects and also authorizes the Borough Manager to advertise the required Ordinance.

Motion of Vice President Roberts, seconded by Councilman Sell. A roll call vote was taken and the motion was unanimously carried.

Mr. Biddle asked which projects Resolution 43-22 pertains to. Vice President Roberts replied the projects were discussed at the March 28, 2022 Work Session. The projects include Parks & Recreation Center construction and renovations - \$500,000, Memorial Park Baseball Stadium - \$700,000, Cedar Grove Park, \$1,000,000, Substation Breaker Project - \$500,000, Energea Co-generation Construction Project - \$4,000,000 and the Sanitation Truck Pole Barn - \$300,000 totaling approximately \$7,000,000.

RESOLVED, That reading of Ordinance 1236, bond financing, be waived. Motion of Vice President Roberts, seconded by Councilman Johnson. A roll call vote was taken and the motion was carried.

RESOLVED, That Ordinance 1236, authorizing the incurrence of debt of the Borough of Quakertown by the issuance of general obligation bonds, in one or more series, in an aggregate principal amount not to exceed \$8,250,000 for the purpose of providing funds for capital projects and paying the costs of issuing the bonds; authorizing the preparation and filing of a debt statement and other documentation; covenanting to create a sinking fund and to budget, appropriate and pay debt service on the bonds and pledging the full faith, credit and taxing power of the Borough for the bonds; providing for the substantial form, date, maturity dates, interest rates, redemption provisions and other provisions of such bonds; authorizing the execution of a continuing disclosure agreement; finding that a private sale by negotiation of the bonds is in the best financial interest of the Borough and authorizing the acceptance of a proposal for the purchase of the bonds and an addendum thereto in the event such addendum meets certain stipulated requirement; authorizing the designation of the bonds as qualified tax exempt obligations; stating authority for enactment of ordinance; stating authority for enactment of ordinance; stating that ordinance is a contract with registered owners of bonds; setting forth a severability clause; cancelling and annulling inconsistent ordinance; and authorizing other necessary action, be finally passed. Motion of Vice President Roberts, seconded by Councilman Wilsey. A roll call vote was taken and the motion was unanimously carried.

HEALTH, SAFETY & WELFARE COMMITTEE

RESOLVED, That, the following Resolution 39-22, Police Department's request to destroy old Police Department records, be adopted:

RESOLUTION 39-22 DISPOSITION OF MUNICIPAL RECORDS

WHEREAS, the Borough of Quakertown declares its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and;

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Borough of Quakertown, Bucks County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the records listed in the attached memorandums dated February 4, 2022 and March 4, 2022 from the Police Department to include the following:

<i>Type of Records</i>	<i>Required # of Years</i>	<i>Year(s) of Records to be Purged</i>
Incident Reports	7	2008 *
Incident Reports	7	2009 *
Incident Reports	7	2000 *
Incident Reports	7	2002 *
Incident Reports	7	2003 *
Incident Reports	7	2004 *
Incident Reports	7	2005 *
Incident Reports	7	2006 *
Vacation Checks	2	2021
Warnings/FEC's	2	2020
Parking Tickets	2	2020
Accidents	5	2016
Smoking Violations	2	2015-2016
RTK Requests	2	2018
Curfew Violations	2	2017-2018
Dumpster Permits	2	2019
Truck Parking Permits	2	2019

* Records do not include any death, missing person, rape murder or overdose cases.

Motion of Councilman Johnson, seconded by Councilman Sell. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 35-22, Police Department's request to destroy accumulated firearms in the evidence storage facility, be adopted:

RESOLUTION 35-22

WHEREAS, Police evidence/firearms have accumulated in the gun evidence storage facility for cases from years of police operations and by where these cases have court dispositions and are permissible to destroy or dismantle; and

WHEREAS, firearms must be destroyed or disposed of from police custody under the guidelines of the U.S. Department of Justice, Department of Alcohol, Tobacco, Firearms and Explosives; and

WHEREAS, the Borough uses U.S. Firearms & Accessories, LLC., an approved licensed entity to properly dispose of the firearms.

NOW, THEREFORE, BE IT RESOLVED, That, the Council of the Borough of Quakertown directs the Quakertown Police Department to follow appropriate protocol for disposal of evidence/firearms from 1987 through 2006 cases listed on the attached memorandum dated March 14, 2022 by using the services of U.S. Firearms & Accessories, LLC.

Motion of Councilman Johnson, seconded by Vice President Roberts. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 23-22, authorize Police Department's annual Unclaimed Property Report filing with the Pennsylvania Department of Treasury, be adopted:

RESOLUTION 23-22

WHEREAS, unclaimed valuables have accrued in the Police Department from year 2018; and

WHEREAS, Pennsylvania's Disposition of Abandoned and Unclaimed Property Act, requires law enforcement agencies to annually file an unclaimed property report with the Pennsylvania Department of Treasury.

Items To Be Reported:

\$280.00 US Currency – Unknown Owner - Last Activity Date 6/11/2018

Silver diamond engagement ring with 4 small diamonds in center and small diamonds on band. 7/04/2018

NOW, THEREFORE, BE IT RESOLVED, That, the Council of the Borough of Quakertown, Quakertown Pennsylvania directs that the necessary annual unclaimed property report be filed with the Pennsylvania Department of Treasury.

Motion of Councilman Johnson, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 37-22, authorize Borough Manager to proceed with Detective promotion process, be adopted:

RESOLUTION 37-22

RESOLVED, That, the Council of the Borough of Quakertown directs the Borough Manager to proceed with the promotional process for a Detective.

Motion of Councilman Johnson, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 41-22, authorize Borough Manager to proceed with Police Officer selection, be adopted:

RESOLUTION 41-22

WHEREAS, the Borough Manager has received notification of the retirement of a Police Officer; and

WHEREAS, the Borough's Police Department has an active list of candidates; and

WHEREAS, Borough Council authorizes the Borough Manager to proceed with the Police Officer selection process for Council's consideration for appointment.

Motion of Councilman Johnson, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

Councilman Johnson indicated that Mr. Biddle could speak at this time. Mr. Biddle gave some background and preview of what will be coming in the near future on the feasibility study for bus transportation in Upper

Bucks County. The Borough Manager replied that the Borough has been involved in the process for the last several years and is aware of the planning of future Upper Bucks public transportation. There is talk about a custom service which would be curbside, like an Uber service with an app. The cost would be somewhat expensive. There is discussion and still in the research stage to offer a local route similar to DART in Doylestown. Approximately four years ago meetings were held with SEPTA to see if they were interested in running a line from Montgomeryville to Perkasio and then further running it to Quakertown so commuters could access the Colmar train station. SEPTA's position at that time was that they needed more ridership data. The data since shows that ridership is weak and discussion is to see if this service would be justifiable at this point, weighing out the expenses vs. the revenues. The research is being done by the Bucks County Planning Commission Transportation Committee. The Manager stated local transportation is important to the Borough and are directly involved with discussions. As things unfold, updates will be brought to Borough Council to educate. The Borough Manager stated what he has learned through this process is public transportation is not sustainable so it has to be funded, the revenues do not meet the expenses and therefore most transportation is heavily subsidized which is going to be the biggest hurdle.

PUBLIC UTILITIES COMMITTEE

President Rosenberger stated for Councilman Wilsey that there are not any items under the Public Utilities Committee.

PUBLIC WORKS COMMITTEE

Councilwomen Wear stated that there are not any items under the Public Works Committee.

Councilwomen Wear asked if there was any information on the condemned property on East Broad Street. Manager McElree stated the Code Officer did condemn the house which is in the front of the property, the rear portion is not condemned yet. Violation notices have been issued and the Code Officer will be working with the property owner to continue to make sure that everything that needs to be done is being done. The Department of Aging has been contacted to see if the owner needs food and to see if he is well.

PARKS & RECREATION COMMITTEE

RESOLVED, That, the following Resolution 34-22, Fire Department's request to hold annual carnival, be adopted:

RESOLUTION 34-22

WHEREAS, a request was received from the Quakertown Fire Department to use the stoned parking lot/skate pond area and the paved parking lot at the Memorial Park baseball stadium for the Fire Department Carnival to be held August 2 - August 6, 2022 and use of the Borough's band shell for this event; and

WHEREAS, fireworks would be held on Friday, August 5, 2022 with the rain date being Saturday, August 6, 2022 following Borough codes and proper permits are obtained.

NOW, THEREFORE, BE IT RESOLVED, That, the Council of the Borough of Quakertown grants the request of the Quakertown Fire Department to use the specified Memorial Park area for a carnival and the use of the band shell, fee waived as per adopted Resolution 19-06 for certain civic or charitable events, and also to hold fireworks provided that the Borough is added as additional insured on their insurance.

Motion of Councilman Propst, seconded by Councilman Johnson. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 33-22, Men's Softball slow Pitch League's request to use the softball field, be adopted:

RESOLUTION 33-22

WHEREAS, a request was received from the Quakertown Slow Pitch League requesting use of the softball field in Memorial Park for a Men's Slow Pitch League.

NOW, THEREFORE, BE IT RESOLVED, That, the Council of the Borough of Quakertown grants the request of the Quakertown Men's Slow Pitch League to use the softball field in Memorial Park on Tuesdays, Wednesdays and Thursdays, starting on May 17, 2022 through August 27, 2022, with games starting at 6:15 pm and the second game starting immediately upon conclusion of the first game provided each of the softball teams add the Borough as an additional insured on their insurance.

Motion of Councilman Propst, seconded by Councilman Sell. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 36-22, Richland Area Softball Association (RASA) request to use the softball field on weekends, be adopted:

RESOLUTION 36-22

WHEREAS, a request was received from Richland Area Softball Associates (RASA) to use the softball field, by the tennis courts in Memorial Park.

NOW, THEREFORE, BE IT RESOLVED, That, the Council of the Borough of Quakertown grants the request of RASA to use the softball field in Memorial Park on Saturdays and Sundays from April 23, 2022 through July 23, 2022 from 7:30 am to 4:00 pm. RASA has provided their insurance naming the Borough as an additional insured.

Motion of Councilman Propst, seconded by Councilman Wilsey. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 42-22, Quakertown Community Center's request to use the Univest Performance Center for a concert to benefit DROP, be adopted:

RESOLUTION 42-22

WHEREAS, a request was received from Pastor Bruce Eglinton-Woods from the Quakertown Community Center to hold a charity concert benefiting "The Drop" at the Univest Performance Center.

NOW, THEREFORE, BE IT RESOLVED, That, the Council of the Borough of Quakertown, grants the request of the Quakertown Community Center to hold a concert on July 23, 2022 from 6:00 pm to 9:00 pm provided they add the Borough as an additional insured on their insurance.

Motion of Councilman Propst, seconded by Councilman Johnson. A roll call vote was taken and the motion was unanimously carried.

Councilman Propst mentioned last Thursday night, Manager McElree, Councilman Propst, Courtney Boehm and Jessica Myers attended the Pennsylvania Parks & Recreation Society's Annual Conference for the awards dinner which Ashton Miller received the Outstanding New Professional Award. One person who has less than eleven years of experience in Parks & Recreation is awarded that state wide.

The Easter Egg Hunt will be held this Saturday, April 9th at the soccer fields.

President Rosenberger declared the meeting adjourned at 8:42 p.m.

BOROUGH OF QUAKERTOWN

Donald E. Rosenberger
President of Council

Attest:

Scott C. McElree
Borough Secretary