

A regular meeting of the Borough Council of Quakertown was held January 6, 2021, 7:30 p.m.

The following members and officers were present: President Donald Rosenberger Vice President James Roberts, Councilmembers Jonathan Sell, Mae Wear, Michael Johnson, David Wilsey, Douglas Propst, Manager Scott C. McElree, Asst. Borough Secretary Kristine Barndt and Junior Councilmember Mason Smith. Solicitor Peter Nelson by zoom.

RESOLVED, That, the Council Minutes of November 4, 2020 and Work Session of November 23, 2020 be approved as written. Motion of Vice President Roberts seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That the following check registers be approved for payment:

November 25, 2020	\$ 15,366.22
December 4, 2020	181,176.41
December 11, 2020	22,054.99
December 18, 2020	483,229.43
December 23, 2020	13,434.42
December 30, 2019	345,103.90

Motion of Councilman Propst, seconded by Councilman Johnson A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the Financial Statement, Police Department, Zoning Administrator and Building Inspector reports be received and filed. Motion of Councilman Wilsey, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

Manager McElree announced the following reappointments for 2021:

Will Scarborough, 223 N. Hellertown Avenue	<u>Zoning Hearing Board – 5 Year Term</u>
Michele Scarborough, 223 N. Hellertown Avenue Nathan Soliday, 456 S. 10 <sup>th</sup> Street Thomas Paulovitz, Jr., 1000 Park Avenue Michael Cygan, 114 Front Street, Apt. 104	<u>Planning Commission – 4 Year Term</u>
Philip Steeley, 1602 W. Broad Street	<u>Quakertown General Authority – 5 Year Term</u>
David Wilsey, 58 S. Main Street	<u>Quakertown Area Industrial &amp; Commercial Development Authority – 5 Year Term</u>
Rosanne Johnson, 124 S. 8 <sup>th</sup> Street	<u>Vacancy Board – 1 Year Term</u>
James Roth, 218 Franklin Street Michael Haywood, 13 Tierney Court Nathan Soliday, 456 S. 10 <sup>th</sup> Street Michael Orzel, 1024 Park Avenue Jason Haring, 615 Juniper Street	<u>UCC Board of Appeals – 4 Year Term</u>

RESOLVED, That, Council ratifies the reappointments made by Manager McElree. Motion of Vice President Roberts, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

No visitors wished to speak regarding any agenda items. Michael Cygan was present in the event there were questions with his 5K event application.

### **PARKS & RECREATION COMMITTEE**

RESOLVED, That, the following Resolution 7-21, Faith Covenant Church's request to use the amphitheater, be adopted:

#### **RESOLUTION 7-21**

WHEREAS, the Borough of Quakertown declares its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved July 16, 1993, and;

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Quakertown, Bucks County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the attached public records.

Motion of Councilman Propst, seconded by Councilman Wilsey. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 4-21, Michael Cygan's request to hold Amy's Ride/Run/Walk, be adopted:

#### **RESOLUTION 04-21**

WHEREAS, a request was received from Michael Cygan of Quakertown, PA to hold a bike ride and walk event called Amy's Ride/Run/Walk Against Pancreatic Cancer on Saturday, May 15, 2021 from 5:00 am to 4:00 pm, provided the Governor's conditions and executive orders are permissible on that date.

NOW, THEREFORE BE IT RESOLVED, That, the Council of the Borough of Quakertown grants the request of Michael Cygan to hold Amy's Ride/Run/Walk on Saturday, May 15, 2021 rain or shine, starting at 5:00 a.m. in the Park at 4<sup>th</sup> and use of the amphitheater ending at 4:00 p.m. provided he adds the Borough as an additional insured on their insurance.

Motion of Councilman Propst, seconded by Councilman Johnson. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 6-21, Juli Kell's Dance Center's request to use the amphitheater, be adopted:

#### RESOLUTION 06-21

WHEREAS, Juli Kell of Julie Kell's Dance Center, Pennsburg, PA has requested to use the Univest Performance Center and trailer for her school's 2021 dance recitals on Sunday, June 6 from 9:00 am to 10:00 pm, rain dates June 7 & 8, 2021 from 2:00 pm to 10:00 pm.

BE IT RESOLVED, That, the Council of the Borough of Quakertown grants Juli Kell's request for use of the Univest Performance Center and trailer on June 6 through June 8, 2021, pending the Governor's restrictions at the specified dates and that the Borough is an additional insured on their insurance.

RESOLVED, That, the following Resolution 5-21, Quakertown High School's request to use the amphitheater, be adopted:

#### RESOLUTION 05-21

WHEREAS, Erin Camburn, Director of Choral Activities at the Quakertown High School has requested to use the Univest Performance Center for the school's 2021 Musical on Wednesday, May 19, Thursday, May 20, Friday, May 21 and Saturday, May 22 from 2:00 pm to 10:00 pm and Sunday, May 23, from 10:00 am to 10:00 pm.

BE IT RESOLVED, That, the Council of the Borough of Quakertown grants the Quakertown High School's request for use of the Univest Performance Center on the above mentioned dates pending the Governor's restrictions at that time and that the Borough is an additional insured on their insurance.

Motion of Councilman Propst, seconded by Councilman Sell. A roll call vote was taken and the motion was unanimously carried.

Councilman Johnson suggested some type of cancellation clause for amphitheater rentals.

RESOLVED, That, the following Resolution 3-21, Power & Grace Gymnastics & Dance' request to use the amphitheater, be adopted:

#### RESOLUTION 03-21

WHEREAS, Power & Grace Gymnastics & Dance has requested to use the Univest Performance Center for their school's dance recitals on Friday, May 14, 2021 and Sunday, May 16, 2021 from 3:00 pm to 8:00 pm.

BE IT RESOLVED, That, the Council of the Borough of Quakertown grants Power & Grace Gymnastics & Dance's request for use of the Univest Performance Center on May 14 & 16, 2021 pending the Governor's restrictions at the specified dates and that the Borough is an additional insured on their insurance.

Motion of Councilman Propst, seconded by Councilman Wilsey. A roll call vote was taken and the motion was unanimously carried.

### **PLANNING & ZONING COMMITTEE**

Councilman Sell stated that there are not any items for action under the Planning & Zoning Committee.

### **REVENUE & FINANCE COMMITTEE**

RESOLVED, That, the following Resolution 1-21, John Rivers Memorial VFW request for funding 2021, be adopted:

#### **RESOLUTION 01-21**

WHEREAS, a request for financial support was received from John Rivers Memorial VFW Post 11322.

NOW, THEREFORE, BE IT RESOLVED, That, the Borough Council of the Borough of Quakertown grants the VFW's request to contribute \$500.00 for the year 2021, to be used towards their rent expenses.

Motion of Vice President Roberts, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 8-21, setting the fee schedule for 2021, be adopted:

#### **RESOLUTION 8-21 2021 FEE SCHEDULE**

WHEREAS, the Borough of Quakertown charges fees for various services provided and applications made to the Borough;

WHEREAS, Borough Council wishes to adopt a schedule of fees for these services.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Quakertown, that, the following schedule of fees is adopted as posted.

## Borough of Quakertown 2021 Fee Schedule

General Fund - 01	Code and Zoning Department	
<b>Mechanical, Plumbing, Electrical &amp; Building Fees</b>		
\$0 - \$1,000	\$	100.00
Value Over \$1,001	\$	100.00
Excess of 1st \$1,000		\$5.00 per \$500
<b>Use &amp; Occupancy Permit</b>		
Residential – New Construction Only	\$	100.00
Commercial	\$	150.00
<b>Temporary Permit</b>		
Sign	\$	25.00
Temporary Sign Clean Up	\$	200.00
Commercial Tent Use	\$	30.00
<b>Yard Sale Permit</b>		
Per each sale	\$	10.00
<b>Street Opening Permit</b>		
	\$	100.00
		Plus \$500.00 per 40 sq. ft.
<b>Fence Permit</b>		
Under 6'	\$	75.00
<b>Swimming Pool Permit</b>		
Above Ground - 5000 Gals or Less	\$	75.00
<b>Deck Permit</b>		
Detached-Below 30" Grade	\$	75.00
<b>Driveway &amp; Driveway Extension Permit</b>		
	\$	75.00
<b>Sidewalk Permit</b>		
Per 50'	\$	75.00
Private Sidewalk & Extension	\$	75.00
Under 1000 sf	\$	75.00
<b>Change of Service</b>		
Residential Permit	\$	100.00
Commercial & Industrial Permit	\$	400.00
<b>Building Permit State Surcharge</b>		
Per Permit	\$	4.50
<b>Conditional Use Permit Application</b>		
Residential Use	\$	600.00
Plus associated costs in excess of this amount		TBD
<b>Zoning Permit</b>		
Regulated under Zoning Ordinance	\$	75.00
Commercial Use	\$	600.00
Plus associated costs in excess of this amount		TBD

<b>Zoning Ordinance Book</b>	\$ 45.00
<b>Zoning Map</b>	\$ 5.00
<b>Subdivision Ordinance Book</b>	\$ 45.00
<b>Comprehensive Plan</b>	\$ 45.00
<b>Storm water Ordinance</b>	\$ 45.00
<b>Subdivision</b>	
Two Lots – Each	\$ 200.00
Each Additional Lot	\$ 100.00
<b>Site Plan Review</b>	
Actual cost of production	\$ 100.00
Plus actual cost of review fees	
<b>Zoning Hearing Board Fees</b>	
Residential & Non-Profit	\$ 500.00
Commercial & Industrial	\$ 1,500.00
Cancellation-less than 48 hr notice	\$ 300.00
<b>Pawnbroker License</b>	
Application Fee	\$ 500.00
Investigation Fee	\$ 250.00
Annual Permit	\$ 250.00
<b>Metal Detector Permit</b>	
Annual License	\$ 10.00
<b>Massage Establishments</b>	
Permit	\$ 75.00
Annual License	\$ 100.00
<b>Uniform Construction Code Appeal Board</b>	
Residential & Non-Profit	\$ 500.00
Commercial & Industrial	\$ 1,500.00
Cancellation (less than 48 hrs notice)	\$ 300.00
<b>Training Classes – Per Person</b>	
General Fire Safety Class	\$ 5.00
General Fire Safety Class Plus Hands-on Fire	\$ 10.00
CPR/AED (Professional & Layperson)	\$ 25.00
First Aid	\$ 25.00
First Aid, CPR & AED	\$ 35.00
<b>Residential Rental Dwelling Unit License</b>	\$ 50.00
Small Business (up to 1,500sf)	\$ 50.00
Medium Business/Property (1,500sf-10,000 sf)	\$ 75.00
Large Business/Property (10,000sf-50,000sf)	\$ 100.00
X-Large Business/Property (over 50,000sf)	\$ 150.00

Hotel/Motel	\$ 150.00
Professional Office	\$ 50.00
Theater	\$ 100.00
Hospital, Nursing Home	\$ 150.00
School	\$ 150.00
Day Care Center	\$ 50.00
Church	\$ 50.00
Office Complex	\$ 100.00
	Plus \$10.00 per Office
Emergency Services Facilities	\$ -
<b>Address Signs</b>	\$ 15.00
<b>Reimbursable Engineering</b>	
Residential	\$ 50.00
Commercial	\$ 100.00
<b>Property Maintenance</b>	
Residential	\$ 300.00
Commercial	\$ 300.00
Plus associated costs in excess of this amount	TBD
<b>Dumpster Permit</b>	
Residential	\$ 50.00
Commercial	\$ 50.00
<b>Open Container Permit</b>	
Per Event	\$ 50.00
<b>Return Check</b>	
Per Incidence	\$25.00 plus bank fee
<b>Late Fee</b>	
Per Month - Admin Fee	\$ 25.00
Per Month - Interest	1.25%
<b>Utility Payment Certification</b>	\$ 25.00
<b>Utility History Report</b>	
Per Year, Account or Utility	cost of copies
Less than one year	cost of copies
<b>Copies</b>	
Each - double sided	\$ 0.25
Large Format (minimum 24"x36")	\$ 10.00
<b>Lien Fee</b>	
Court Filing Fee	\$ 31.50
Legal Placement Fee	\$ 155.00
Administration Fee	\$ 100.00
Court Satisfaction Fee	\$ 10.75
Legal Satisfaction Fee	\$ 100.00
Interest	6% Per Year
<b>Postage</b>	Actual cost per USPS

<b>Tax Certification</b>		
One Year	\$	35.00
Each Additional Year	\$	5.00
Returned Check	\$	20.00
<b>Duplicate Real Estate Tax Bill</b>	\$	5.00
<b>Landlord Duplicate Utility Bill</b>		
Annually	\$	15.00
<b>Collections Fee</b>		
Per Account	\$	100.00
<b>Online Banking Fee</b>		
Per Transaction - Credit Card	\$	3.50
Credit Card Chargeback Fee	\$	10.00
ACH Reject Fee	\$	10.00
NSF or Closed Account	\$	15.00
Customer Stop Payment	\$	30.00
<b>Auto Pay - Credit Card</b>	<b>\$</b>	<b>3.50</b>
<b>Auto Pay - Echeck</b>	<b>\$</b>	<b>-</b>

**General Fund - 01**

**Police Department**

**Towing Fee - Business Hours**

Towing	\$	154.00
Road Service & Owner Show	\$	99.00
Remove Linkage or Driveshaft	\$	38.50
Replace Linkage or Driveshaft	\$	38.50
Cover Windows - Per Window	\$	22.00
Release Car	\$	-
All Borough Vehicles (towing)	\$	82.50
All Vehicles (greater than 10,000 lbs.) per hr	\$	192.50
Storage per day (starting midnight of day towed)	\$	49.50
Towing vehicles more than 4 miles (other than Tower's garage) per mile	\$	4.40
Winching	\$	77.00
Gas/Oil/Anti-freeze/Stay Dry-per 5 gallons	\$	44.00



**Towing Fee - Non-Business Hours**

Towing	\$	187.00
Road Service & Owner Show	\$	110.00
Remove Linkage or Driveshaft	\$	38.50
Replace Linkage or Driveshaft	\$	38.50
Cover Windows - Per Window	\$	22.00
Release Car	\$	55.00
All Borough Vehicles (towing)	\$	93.50
All Vehicles (greater than 10,000 lbs.) per hr	\$	22.00
Storage per day (starting midnight of day towed)	\$	49.50
Towing vehicles more than 4 miles (other than Tower's garage) per mile	\$	4.40
Winching	\$	88.00
Gas/Oil/Anti-freeze/Stay Dry-per 5 gallons	\$	44.00

**Impound Lot Fee**

Release vehicle during business hrs (8a-5p)	\$	25.00
Release vehicle during off hours (5p-8a)	\$	50.00
Storage - Per day or any part of a day	\$	50.00

**Reports**

Accident Report	\$	15.00
Police Report	\$	15.00
Photographs		\$20.00 print - \$40.00 CD
Video	\$	40.00

**Fingerprinting**

Non-Resident	\$	25.00
Child ID	\$	5.00

**Burglar Alarm**

First False Alarms in any Calendar Year	\$	-
Second	\$	25.00
Third	\$	50.00
Fourth	\$	100.00
Fifth +	\$	200.00

**Fire Alarm**

First False Alarms in any Calendar Year	\$	-
Second	\$	25.00
Third	\$	50.00
Fourth	\$	100.00
Fifth +	\$	200.00

**Police Services**

Police Officer Services per Hour	Actual Rate plus Benefits & Admin Fee
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**Parking Meter Ticket**

Fine	\$ 15.00
Fine Doubled if not paid within 5 days	\$ 30.00

**Parking Ticket**

Fine	\$ 25.00
Fine Doubled if not paid within 5 days	\$ 50.00

**Parking Meters**

Per 30 Minutes	\$ 0.25
Credit Card - Minimum Charge	\$ 4.00
Parking 10pm-6am	\$ -
Parking December 1 - 31	\$ -
Parking Permit - On or Before 1/15	\$ 150.00
Parking Permit - On or Before 2/15	\$ 137.50
Parking Permit - On or Before 3/15	\$ 125.00
Parking Permit - On or Before 4/15	\$ 112.50
Parking Permit - On or Before 5/15	\$ 100.00
Parking Permit - On or Before 6/15	\$ 87.50
Parking Permit - On or Before 7/15	\$ 75.00
Parking Permit - On or Before 8/15	\$ 62.50
Parking Permit - On or Before 9/15	\$ 50.00
Parking Permit - On or Before 10/15	\$ 37.50
Parking Permit - On or Before 11/15	\$ 12.50

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**General Fund - 01****Parks & Recreation Department**

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**Park Pavilion - Per Day**

In Town	
Monday-Thursday	\$ 75.00
Friday-Sunday	\$ 100.00
Out of Town	
Monday-Thursday	\$ 100.00
Friday-Sunday	\$ 125.00

**K.I.D.S. Camp**

Resident – Per Child - Per Week	\$ 50.00
Non-Resident – Per Child - Per Week	\$ 100.00
Before and After Care - Per Week	\$ 25.00

**Event Clean Fee**

Reimbursable Deposit	\$ 100.00
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**Fire Police - Donation**

Minimum 2 Volunteers - 2 Hours	\$ 50.00
Every Additional Hour	\$ 50.00

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**General Fund - 01****Highway Department**

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**Municipal Waste License Fee**

Annual Fee \$ 100.00

**Highway Public Services**

Laborer Services per Hour Actual Rate plus Benefits & Admin Fee

Material Actual Cost plus 10% handling fee

**Equipment Rental - Per Hour**

Street Sweeper	\$ 100.00
Trailer	\$ 40.00
Air Compressor	\$ 50.00
Chipper	\$ 70.00
Roller	\$ 70.00
Pickup Truck	\$ 70.00
Dump Truck	\$ 85.00
Utility Truck	\$ 85.00
Backhoe	\$ 95.00
Sewer TV Truck – 3 hour minimum	\$ 300.00
Sewer Flush Truck – 3 hour minimum	\$ 300.00
Bucket Truck	\$ 120.00
Auger Truck	\$ 120.00
Underground Service Restore Cart-Per Day	\$ 25.00
Splicing Trailer	\$ 100.00
Transformer Cart	\$ 25.00
Back Yard Buddy	\$ 120.00
Barricades (2) - Per Day	\$ 25.00

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**Pool Fund - 09****Pool Fees - Daily**

Adult	\$ 12.00
Children & Senior Citizen	\$ 8.00
Senior Not Swimming	\$ 1.00
Twilight - 4pm-Closing	\$ 5.00
Events	\$ 5.00

**Pool Membership Fees****RESIDENT****Family**

2 Members	\$ 155.00
3 Members	\$ 205.00
4 Members	\$ 255.00
5 Members	\$ 300.00
6+ Members	\$ 330.00
Individual	\$ 80.00
Individual - Twilight	\$ 70.00

Senior Citizen	\$ 70.00
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**NON-RESIDENT**

**Family**

2 Members	\$ 215.00
3 Members	\$ 295.00
4 Members	\$ 375.00
5 Members	\$ 450.00
6+ Members	\$ 510.00
Individual	\$ 110.00
Individual - Twilight	\$ 100.00
Senior Citizen	\$ 90.00
Corporate - 10 or more employees	15% Discount

**Pool Fees - Discount**

Early Bird Discount	10% Discount
Emergency Management	15% Discount
EOY - August 1	30% Discount

**Swimming Lessons**

Group Per Person/Per Session	\$ 80.00
Individual Per Person/Per Session	\$ 130.00

**Retail**

Key tag Replacement	\$ 5.00
Swim Test Wristband Replacement	\$ 1.00
Swim Diaper	\$ 1.25
Kickboard	\$ 10.50
Floatie	\$ 10.50
Goggles	\$ 6.50
Water Bottle - Half Price Seasonal Refills	\$ 8.00
Towel	\$ 20.00

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**Water Fund - 06**

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**Minimum Monthly Charges - In Town**

Meter Size 5/8" & 3/4" - Gallon Allowance 3,000	\$ 13.31
Meter Size 1" - Gallon Allowance 6,667	\$ 29.57
Meter Size 1 1/4" - Gallon Allowance 10,000	\$ 44.37
Meter Size 1 1/2" - Gallon Allowance 13,333	\$ 59.15
Meter Size 2" Gallon Allowance 16,667	\$ 73.94
Meter Size 2 1/2" - Gallon Allowance 21,667	\$ 91.78
Meter Size 3" Gallon Allowance 26,667	\$ 109.61
Meter Size 4" Gallon Allowance 33,333	\$ 133.40

**Metered Monthly Rates - In Town**

Meter Size 5/8" & 3/4" - First 3,000 Gallons	\$ 13.31
Meter Size 5/8" & 3/4" - Next 13,667 Gallons	\$ 4.43
Meter Size 5/8" & 3/4" - Over 16,667 Gallons	\$ 3.56
Meter Size 1" - First 6,667 Gallons	\$ 29.57
Meter Size 1" - Next 10,000 Gallons	\$ 4.43
Meter Size 1" - Over 16,667 Gallons	\$ 3.56
Meter Size 1 1/4" - First 10,000 Gallons	\$ 44.37
Meter Size 1 1/4" - Next 6,667 Gallons	\$ 4.43
Meter Size 1 1/4" - Over 16,667 Gallons	\$ 3.56
Meter Size 1 1/2" - First 13,333 Gallons	\$ 59.15
Meter Size 1 1/2" - Next 3,333 Gallons	\$ 4.43
Meter Size 1 1/2" - Over 16,667 Gallons	\$ 3.56
Meter Size 2" - First 16,667 Gallons	\$ 73.94
Meter Size 2" - Over 16,667 Gallons	\$ 3.56
Meter Size 2 1/2" - First 21,667 Gallons	\$ 91.78
Meter Size 2 1/2" - Over 21,667 Gallons	\$ 3.56
Meter Size 3" - First 26,667 Gallons	\$ 109.61
Meter Size 3" - Over 26,667 Gallons	\$ 3.56
Meter Size 4" - First 33,333 Gallons	\$ 133.40
Meter Size 4" - Over 33,333 Gallons	\$ 3.56

**Sprinkler Service Charge Per Annum - In Town**

1"	\$ 163.93
2"	\$ 261.37
4"	\$ 394.30
6"	\$ 655.68
8"	\$ 983.51
10"	\$ 1,477.49

**Flat Rates Per Annum - Public Fire Hydrant - In Town**

Per Hydrant	\$ 276.92
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**Minimum Monthly Charges - Out of Town**

Meter Size 5/8" & 3/4" - Gallon Allowance 2,250	\$ 18.39
Meter Size 1" - Gallon Allowance 5,000	\$ 40.88
Meter Size 1 1/4" - Gallon Allowance 7,500	\$ 61.32
Meter Size 1 1/2" - Gallon Allowance 10,000	\$ 81.76
Meter Size 2" Gallon Allowance 12,500	\$ 102.20
Meter Size 2 1/2" - Gallon Allowance 16,250	\$ 127.17
Meter Size 3" Gallon Allowance 20,000	\$ 152.17
Meter Size 4" Gallon Allowance 25,000	\$ 183.96

**Metered Monthly Rates - Out of Town**

First 2,250 Gallons	\$ 18.39
Next 13,667 Gallons - Per 1,000 Gallons	\$ 6.25

Over 16,667 Gallons - Per 1,000 Gallons	\$ 5.38
<b>Sprinkler Service Charge Per Month - Out of Town</b>	
1"	\$ 20.20
2"	\$ 32.22
4"	\$ 48.61
6"	\$ 80.81
8"	\$ 121.23
10"	\$ 182.12
<b>Flat Rate Per Month - Public Fire Hydrant - Out of Town</b>	
Per Hydrant	\$ 21.22
<b>Flat Rate Per Month - Private Fire Hydrant - Out of Town</b>	
Per Hydrant	\$ 19.38
<b>Security Deposit</b>	
Returned Interest on Deposit	Avg. T-bill rate for Sept, Oct & Nov.
Water Only – Out of Town PUC Regulated	\$ 35.00
Water Only	\$ 50.00
Water and Sewer	\$ 100.00
<b>Meter Testing</b>	
5/8" or 3/4" meter	\$ 20.00
3/4" + meter	\$ 40.00
<b>Fire Hydrant Flow Testing</b>	<b>\$ 200.00</b>
<b>Connection Permit</b>	
Residential	Actual Rate plus Benefits & Materials
Commercial	Actual Rate plus Benefits & Materials
<b>Connection Permit</b>	
Residential	Actual Rate plus Benefits & Materials
Commercial	Actual Rate plus Benefits & Materials
<b>Water Tapping Fee</b>	
Residential	\$ -
Commercial	\$ -
<b>Construction</b>	
6 months	\$ 150.00
<b>Reconnection Fee</b>	
In-Town	
Reconnection Fee	\$ 100.00
After 3p	\$ 250.00
Weekends and Holidays	\$ 250.00
Out-of-Town	

Reconnection Fee	\$ 35.00
After 4p	\$ 40.00

**Water Public Services**

Laborer Services per Hour	Actual Rate plus Benefits & Admin Fee
Material	Actual Cost plus 10% handling

**Debt Service Fee**

Well	\$ 4.50
Customer Usage of 72,000 gals/yr or less	\$ 9.00
Customer Usage of 72,001 gals to 180,000 gals	\$ 14.63
Customer Usage of 180,000 gals to 1,000,000 gals	\$ 56.26
Customer Usage of greater than 1,000,001 gals	\$ 112.53

**Water Certification Fee**

Per Transfer	\$ 25.00
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**Water Meter Replacement**

Meter	Actual Cost plus 10% handling fee
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**Park Fund - 10**

**Amphitheater Rental - Per Day/Event**

In Town	
Monday-Thursday	\$ 75.00
Friday-Sunday	\$ 100.00
Dressing Room Trailer Rental	\$ 75.00
Out of Town	
Monday-Thursday	\$ 100.00
Friday-Sunday	\$ 125.00
Dressing Room Trailer Rental	\$ 100.00

**Amphitheater/Pavilion Electric**

Per Day/Event	\$ 10.00
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**Event Clean Fee**

Reimbursable Deposit	\$ 100.00
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**Electric Fund - 07**

**RG - Residential Service**

Monthly Customer Charge	\$ 14.00
First 600 KWH	14.94¢
Next 1,000 KWH	13.59¢
All Additional KWH	12.80¢

**RH - Residential All-Electric Service**

Monthly Customer Charge	\$ 14.00
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First 600 KWH	14.94¢
Next 1,000 KWH	12.62¢
All Additional KWH	11.84¢
<b>CD - Commercial Service</b>	
Monthly Customer Charge	\$ 20.00
Minimum Charge First 3 KW of the Billing KW	\$ 4.14
All Additional KW	\$ 4.14
First 25 KWH of the Billing KW	28.51¢
Next 50 KWH of the Billing KW	25.22¢
Next 100 KWH of the Billing KW	20.17¢
All Additional KWH	16.31¢
<b>CH - Commercial All-Electric Service</b>	
Monthly Customer Charge	\$ 20.00
Minimum Charge Per SW for the First 15 KW of the	\$ 8.28
All Additional KW	\$ 5.53
First 25 KWH of the Billing KW	21.33¢
Next 50 KWH of the Billing KW	17.46¢
Next 100 KWH of the Billing KW	15.53¢
All Additional KWH	11.64¢
<b>IS - Industrial Service</b>	
Monthly Customer Charge	\$ 125.00
Demand Charge All KW	\$ 12.62
Per KWH for the First 25000 KWH	11.64¢
Per KWH for Excess KWH	10.68¢
<b>IS - Industrial Service - Primary Metering</b>	
Monthly Customer Charge	\$ 125.00
Demand Charge Per KW for First 400 KW	\$ 13.20
Demand Charge Per KW for Excess KW	\$ 10.86
Energy Charge Per KWH for First 23,000 KWH	11.64¢
Energy Charge Per KWH for Excess KWH	10.08¢
<b>Electric Certification Fee</b>	
Per Transfer	\$ 25.00
<b>Power Factor</b>	
Monthly Customer Charge	\$ 125.00
Demand Charge Per KW for First 400 KW	\$ 13.20
Demand Charge Per KW for Excess KW	\$ 10.86
Energy Charge Per KWH for First 23,000 KWH	11.64¢
Energy Charge Per KWH for Excess KWH	10.08¢
<b>Security Deposit</b>	
Returned Interest on Deposit	Avg. T-bill rate for Sept, Oct & Nov.



Regular (non-electric heat unit)	\$ 150.00
Electric Heated Unit	\$ 300.00
Business	\$ 300.00
Restaurant/Eating Establishment	\$ 500.00
<b>Temporary Electric</b>	
Every 100' of pole	\$ 500.00
Pole	\$ 300.00
<b>Street Lighting</b>	
Installation of Pole – 30'	\$ 540.00
Installation of Pole – 40'	\$ 640.00
Flood Lighting Rental	\$ 225.00
400 Watt Fixture Rental	\$ 200.00
175 Watt Fixture Rental	\$ 120.00
<b>Meter Testing</b>	
Single Phase	\$ 75.00
Three Phase	\$ 120.00
<b>Reconnection Fee</b>	
AMI Reconnection Fee	\$ 100.00
Manual Reconnection Fee	\$ 250.00
<b>Electric Public Services</b>	
Laborer Services per Hour	Actual Rate plus Benefits & Admin Fee
Material	Actual Cost plus 10% handling fee
<b>Pole Attachment Fee</b>	
Cable and Telephone	\$ 25.00
Fiber Optics	\$ 100.00
<b>Interconnection Fee</b>	
Customer Generated Electric	\$ -
<b>Electric Usage Meter Rental</b>	
8 Day Rental - Refundable	\$ 25.00
<b><u>Wastewater Fund - 08</u></b>	
<b>Minimum Monthly Charges</b>	
Meter Size 5/8" & 3/4" - Gallon Allowance 3,000	\$ 18.73
Meter Size 1" - Gallon Allowance 7,000	\$ 32.77
Meter Size 1 1/4" - Gallon Allowance 10,000	\$ 49.18
Meter Size 1 1/2" - Gallon Allowance 14,000	\$ 65.57
Meter Size 2" Gallon Allowance 17,000	\$ 81.95
Meter Size 3" Gallon Allowance 27,000	\$ 118.49
Meter Size 4" Gallon Allowance 34,000	\$ 142.84

**Metered Monthly Rates**

Meter Size 5/8" & 3/4" - First 3,000 Gallons	\$ 18.73
Meter Size 5/8" & 3/4" - Next 14,000 Gallons	\$ 4.91
Meter Size 5/8" & 3/4" - Next 17,000 Gallons	\$ 3.64
Meter Size 5/8" & 3/4" - Over 34,000 Gallons	\$ 2.99
Meter Size 1" - First 7,000 Gallons	\$ 32.77
Meter Size 1" - Next 10,000 Gallons	\$ 4.91
Meter Size 1" - Next 17,000 Gallons	\$ 3.64
Meter Size 1" - Over 34,000 Gallons	\$ 2.99
Meter Size 1 1/4" - First 10,000 Gallons	\$ 49.18
Meter Size 1 1/4" - Next 7,000 Gallons	\$ 4.91
Meter Size 1 1/4" - Next 17,000 Gallons	\$ 3.64
Meter Size 1 1/4" - Over 34,000 Gallons	\$ 2.99
Meter Size 1 1/2" - First 14,000 Gallons	\$ 65.57
Meter Size 1 1/2" - Next 4,000 Gallons	\$ 4.91
Meter Size 1 1/2" - Next 16,000 Gallons	\$ 3.64
Meter Size 1 1/2" - Over 34,000 Gallons	\$ 2.99
Meter Size 2" - First 17,000 Gallons	\$ 81.95
Meter Size 2" - Next 17,000 Gallons	\$ 3.64
Meter Size 2" - Over 34,000 Gallons	\$ 2.99
Meter Size 3" - First 27,000 Gallons	\$ 118.49
Meter Size 3" - Over 7,000 Gallons	\$ 3.64
Meter Size 3" - Over 34,000 Gallons	\$ 2.99
Meter Size 4" - First 34,000 Gallons	\$ 142.84
Meter Size 4" - Over 34,000 Gallons	\$ 2.99

**Security Deposit**

Sewer Only	\$ 50.00
Water & Sewer	\$ 100.00

**Permit and Inspection Fee**

6 months	\$ 75.00
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**Sewer Tapping Fee**

Per Equivalent Dwelling Unit (EDU)	\$ 6,509.00
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**Connection Permit**

Residential	Actual Rate plus Benefits and Materials
Commercial	Actual Rate plus Benefits and Materials

**Construction**

6 months	\$ 150.00
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**Sewer Disposal Fees**

Holding Tank Per Gallon	\$ 0.025
Septic Per Gallon	\$ 0.035

**Industrial Pretreatment Program**

Annual Inspection Fee	\$ 400.00
Sampling Fee	\$ 200.00
Analysis Fee	\$150.00 plus Actual Laboratory Cost

**Sewer Public Services**

Laborer Services per Hour	Actual Rate plus Benefits & Admin Fee
Material	Actual Cost plus 10% handling fee

Motion of Vice President Roberts, seconded by Councilman Wilsey. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 11-21, Police Officer’s contribution to their pension for year 2021, be adopted:

**RESOLUTION 11-21**

**A RESOLUTION ADDING POLICE OFFICERS’ CONTRIBUTIONS TO THE POLICE PENSION PLAN FOR THE YEAR 2021.**

WHEREAS, the Borough Council of the Borough of Quakertown has deemed contributions to the police pension plan are required in order to keep the fund actuarially sound;

NOW, THEREFORE, BE IT RESOLVED, That, all police officers will be required to contribute 2.00% of their annual salary to the Police Pension Plan for the year 2021.

Motion of Vice President Roberts, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 12-21, Non-Uniform employee’s contribution to their pension for year 2021, be adopted:

**RESOLUTION 12-21**

**A RESOLUTION ADDING CONTRIBUTIONS TO THE NON-UNIFORM DEFINED PENSION PLANS FOR THE YEAR 2021.**

WHEREAS, Council has deemed contributions to the non-uniform defined pension plans are required in order to keep the fund actuarially sound;

NOW, THEREFORE, BE IT RESOLVED That, all non-uniform employees enrolled in the Defined Benefit Pension Plan will be required to contribute 3% of their annual salary and non-uniform employees enrolled in the 401a Defined Contribution Pension Plan will be required to contribute 1% of their annual salary for the year 2021.

Motion of Vice President Roberts, seconded by Councilman Johnson. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 18-21, recommendation for the Borough to start trash and recycling collection services, be adopted:

RESOLUTION 18-21

WHEREAS, the Borough Manager has sufficiently completed investigating the various steps necessary to enable the Borough to begin providing trash removal service to the residents of Quakertown and he is prepared to make recommendations to Borough Council regarding the details of this new program, therefore be it,

RESOLVED, that the Borough Council of Quakertown determines to begin providing trash and recyclables removal service to the residents of the Borough.

Motion of Vice President Roberts, seconded by Councilman Wilsey. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 19-21, components for the Borough trash collection program, be adopted:

RESOLUTION 19-21

WHEREAS, the Borough of Quakertown will begin providing trash removal service to the residents of the Borough beginning February 1, 2021; and

WHEREAS, the Borough Manager has made various recommendations and has provided information of actions already undertaken relative to putting the trash collection program in place, then be it,

RESOLVED, by the Borough Council of the Borough of Quakertown that the following components of this program be approved:

1. The trash and recyclable program shall be under the supervision of the Waste Water Department.
2. The Administration will create a new "solid waste fund" to be designated fund #5.
3. Trucks necessary for trash collection shall be acquired as described in the approved bidding in Resolution #13-21.
4. Trash and recycling disposal fees incurred by the Borough from landfill and transfer stations are approved per the bidding as described in Resolutions #14-21 and #15-21.
5. The Borough Manager is authorized to hire an additional three employees to perform the duties associated with the collection program.
6. The Borough will provide the required two receptacles for each customer which will consist of standardized 32-gallon containers and shall devise the program for distribution of providing each customer with one container for trash and one container for recyclable material. It is understood that customers may, for an additional charge per container, purchase more containers.

7. The rate charged to each customer shall be \$16.00/month per trash container for all eligible Seniors (one or more members of the house hold 62 years or older) and \$29.00/month per container for all other customers.

Motion of Vice President Roberts, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

### **HEALTH, SAFETY & WELFARE COMMITTEE**

RESOLVED, That, the following Resolution 2-21, Police Department's request to destroy old records, be adopted:

BOROUGH OF QUAKERTOWN  
DISPOSITION OF MUNICIPAL RECORDS  
RESOLUTION 02-21

WHEREAS, the Borough of Quakertown declares its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved July 16, 1993, and;

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Borough of Quakertown, Bucks County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Police Department

Offenses-1984: 1036-1132

Not including the following due to either containing death, overdose, missing person investigation or if it pertains to certain criminal cases (murder, rape) in an outside jurisdiction. In addition, cases are held if we still have evidence on file.

CO-84-1085, CO-84-1131

Officer Activity: 2016 (Chapter 8)

FEC'S/WARNINGS: 2018 (Chapter 8)

PARKING VIOLATION TICKETS: 2018 (Chapter 8)

Right to Know: 2015-2017 (Chapter 8)

Incident's-2002: 1163-2175

Not including the following due to either containing death, overdose, missing person investigation or if it pertains to certain criminal cases (murder, rape) in an outside jurisdiction. In addition, cases are held if we still have evidence on file.

I-02-1682, I-02-1477, I-02-1581, I-02-1471

Motion of Councilman Johnson, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 9-21, Police Department's request to destroy old evidence and recovered property, be adopted:

#### RESOLUTION 9-21

WHEREAS, evidence/property have accumulated in the Police Department evidence storage facility collected from police operations from year 2018, some of which was evidence and some was recovered lost or stolen property; and

WHEREAS, the Quakertown Police Department will follow appropriate protocol by burning the drugs and drug paraphernalia listed on the inventory lists.

NOW, THEREFORE, BE IT RESOLVED, That, the Borough Council of Quakertown Pennsylvania directs the Quakertown Police Department to appropriately dispose of the evidence/property attached.

Motion of Councilman Johnson, seconded by Councilman Sell. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 10-21, ratify the Declaration of Disaster Emergency Proclamation, be adopted:

#### RESOLUTION 10-21

RESOLVED, that the Council of the Borough of Quakertown, ratifies the Declaration of Disaster Emergency Proclamation set forth by the Borough Manager on December 16, 2020.

Motion of Councilman Johnson, seconded by Councilman Wilsey. A roll call vote was taken and the motion was unanimously carried.

### **PUBLIC UTILITES COMMITTEE**

Councilman Wilsey stated that there are not any items for action under the Public Utilities Committee.

### **PUBLIC WORKS COMMITTEE**

RESOLVED, That, the following Resolution 13-21, awarding bids to Coopersburg Peterbilt for two trash hauling trucks, be adopted:

#### RESOLUTION 13-21

WHEREAS, to implement the Borough's trash collection service for the residents it is necessary to acquire trash hauling trucks.

RESOLVED, by the Council of the Borough of Quakertown, That, the bids of Coopersburg Peterbilt, Coopersburg, Pennsylvania, in the amount of \$99,950.00 for refuse truck #1, a white 2015

Peterbilt and \$89,950.00 for refuse truck #2, a white 2012 Mack as per bids opened December 21, 2020, is hereby accepted. The Borough Manager is hereby authorized to execute any necessary documents on behalf of the Borough of Quakertown.

Motion of Councilwoman Wear, seconded by Councilman Johnson. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 14-21, awarding bid to Waste Connections Bethlehem Landfill for trash landfill/transfer station service, be adopted:

RESOLUTION 14-21

WHEREAS, as part of the process to carry out the Borough's trash collection service for the residents it is necessary to obtain a landfill/transfer station.

RESOLVED, by the Council of the Borough of Quakertown, That, the bid listed below from Waste Connections Bethlehem Landfill, Bethlehem, Pennsylvania, opened December 22, 2020, is hereby accepted.

Waste Connections Bethlehem Landfill –

<u>Year</u>	<u>Price Per Ton</u>
2021	- \$59.00
2022	- \$60.72
2023	- \$62.59
2024	- \$64.47
2025	- \$66.41

Motion of Councilwoman Wear, seconded by Vice President Roberts. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 15-21, awarding bid to Mascaro Disposal for recyclable materials disposal, be adopted:

RESOLUTION 15-21

WHEREAS, as part of the process to carry out the Borough's trash collection service for the residents it is necessary to obtain recyclable materials disposal.

RESOLVED, by the Council of the Borough of Quakertown, That, the bid listed below from Mascaro Disposal, Souderton, Pennsylvania, opened December 22, 2020, is hereby accepted.

Mascaro Disposal –

<u>Year</u>	<u>Price Per Ton</u>
2021	- \$112.50
2022	- \$113.40
2023	- \$114.35
2024	- \$115.45
2025	- \$116.65

Motion of Councilwoman Wear, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 16-21, awarding bids for water treatment chemicals, be adopted:

RESOLUTION 16-21

RESOLVED, by the Council of the Borough of Quakertown, That, the following bids be accepted and contracts awarded to:

Buckman's Chemical:	<u>Sodium Hypochlorite</u> 2021 - \$1.41 / gal. 2022 - \$1.46 / gal 2023 - \$1.50 / gal
George S. Coyne Chemical	<u>Sodium Bisulfite</u> 2021 - \$2.3353 / gal. 2022 - \$2.3420 / gal 2023 - \$2.3486 / gal
USALCO Baltimore Plant	<u>Aluminum Sulfate 1</u> 2021 - \$0.0963 / lb 2022 - \$0.0963 / lb 2023 – no bid (we will go out to bid for 2023 toward the end of 2022)

The contracts are awarded in accordance with bids opened December 21, 2020. The Borough Manager is hereby authorized to execute the said contracts on behalf of the Borough of Quakertown.

Motion of Councilwoman Wear, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

President Rosenberger announced Mason Smith, Junior Councilperson received the 2020 Young Citizens Award for Outstanding Community Service by the Central Bucks Chamber of Commerce.

Kris Barndt, Executive Administrative Assistant to the Borough Manager/Chief of Police received a Certificate of Achievement for the 2020 Successful Completion of the Certified Borough Officials Program.



The Borough received First Place for the Municipal Website Competition and Second Place in the Borough Municipal Newsletter Contest.

President Rosenberger recessed this meeting at 9:27 p.m. and will continue on January 19, 2021 at 6:30 p.m. for the purpose of bids on the trash cans and any other Borough matters that may come up until then.

BOROUGH OF QUAKERTOWN

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Donald E. Rosenberger  
President of Council

Attest:

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Scott C. McElree  
Borough Secretary