



Borough of Quakertown

35 North Third Street

Quakertown, PA 18951

www.quakertown.org – customercare@quakertown.org

P:267.347.5009 – F:215.536.8830

Application for Utility Service - Tenant

ACCOUNT HOLDER INFORMATION		
Name:		Social Security/EIN Number:
Address:		Apt No:
City:	State:	Zip:
Email:		
Date of Birth:	Cell Phone:	Phone:
Mailing Address if Different From Above:		
City:	State:	Zip:

IDENTIFICATION REQUIRED – Attach Copy	
<input type="checkbox"/> PA Driver's License	<input type="checkbox"/> US Passport

UTILITY INFORMATION		
Occupancy: Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Business <input type="checkbox"/>	Location: In Town <input type="checkbox"/> Out of Town <input type="checkbox"/>	Water: Water Only <input type="checkbox"/> Water/Sewer <input type="checkbox"/> Sewer <input type="checkbox"/>
Property: Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/>	Heating: Electric <input type="checkbox"/> Oil <input type="checkbox"/> Gas <input type="checkbox"/> Propane <input type="checkbox"/>	
Account Number:	Settlement Date/Move In Date:	Service Transferred Date:

LANDLORD INFORMATION		
Name:		Account Number:
Mailing Address:		
City:	State:	Zip:
Email:		
Total Rental Units at Premise:	Cell Phone:	Phone:



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Terms and Conditions

The terms and conditions are provided for your benefit to communicate the Borough of Quakertown's utility service's policies regarding billing procedures, payment terms and fees. By requesting services, you agree to all the conditions listed in this document.

Billing Cycle

You have the right to receive a bill for your utility service once every billing period. The Borough of Quakertown sends a consolidated utility bill every month for electric, water, sewer and trash services. Your bill will be based on either a meter reading or an estimation. Bills will be rendered, as nearly as practicable, for thirty (30) days. You must make every effort to pay your bill by its due date. After the bill is mailed, you have twenty (20) days to make payment. If you do not pay the bill by its due date, you will be charged a late fee on the unpaid overdue balance.

Late Charges

A late charge of 10% shall be added after the due date. The 10% penalty shall be a one-time penalty of the unpaid balance of the monthly bill.

Utility Service Disconnection/Termination

If you have difficulty paying your bills, or if you are not making payments for any other reason, contact the Borough of Quakertown Customer Relations Department as soon as possible. By notifying the Borough immediately, you may avoid disconnection by making a payment arrangement.

Text Message Notifications

By providing your mobile number, you agree that the Borough of Quakertown may send you periodic SMS or MMS messages containing, but not limited to, important information, updates, and delinquent notices. Message and data rates may apply.

No, I do not wish to receive text message notifications.

Rate Choice

Whenever there is a choice of rates, the choice lies with the customer. Each rate is set for the conditions under which it applies. The full and active assistance of the Borough is freely offered and, on request, will be given to the customer in order to determine which rate is the most favorable to the customer. The Borough cannot guarantee that the customer will be served under the most favorable rate. No refund will be made by the Borough to the customer representing the difference which would have been made if a more favorable rate had been chosen and applied.

Where to Pay

Mail the payment to:

Borough of Quakertown
35 North Third Street
Quakertown, PA 18951

In Person Payments

Borough of Quakertown walk-in or drive thru payments accepted Monday through Friday 8:00am-4:30pm. After hours payment drop off is available at the Borough of Quakertown drop box.

Electronic Bill Payment

The Borough of Quakertown offers electronic bill payment at www.invoicecloud.com/quakertownpa. The customer has the ability to sign up for autopay, this payment will come out on the bill due date. Even if you choose to receive your bill electronically you are not required to enroll in an electronic payment program. An online banking fee in the amount of \$3.75 is charged for each transaction except when autopay is used with a checking account. The Borough of Quakertown is not responsible for any lost payments made to an unauthorized agent. Credit card payments cannot be made over the phone.



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The Utility Meter and Reads

The Borough of Quakertown utilizes an AMI electronic meter reading system and staff members who make every effort to read your meter every month. Our meter readers and utility service personnel will carry a picture identification card, which you may ask to see for your protection. Also, all Borough vehicles are clearly identified with the Borough logo. Please call the Borough of Quakertown Customer Relations Department immediately at 267-347-5009 if you have questions about the identity of an employee.

The meter is the property of the Borough of Quakertown. It is illegal for you to remove or tamper with the utility meter. You have the responsibility to give the utility access to the meter for reading and maintaining. You must make the meter accessible by keeping it free from obstructions that the utility person may encounter at your residence. If you have a pet, you should restrain it. If there are obstacles in the way, you should remove them.

Owner Occupied

The undersigned owner(s) of real estate in the Borough of Quakertown hereby applies for services (electric, water, sewer, and trash) from the Borough of Quakertown and agrees to pay the current rate as billed. It is further understood that whether the premises are owned and occupied, leased, subleased, or vacant, the owner is liable for the payment of the utility bills, and a lien may be filed against the premises by the Borough in accordance with existing law, for the collection and recovery of any delinquent account(s).

In the event the owner/landlord (or his tenant) has a delinquent utility bill, the owner will be notified. Services may be terminated with a reconnection fee charged in addition to the amount owed. Also, a fee will be charged should a check be returned for insufficient funds.

The landlord agrees to notify the Borough in the event of any change in ownership, occupancy, or person billed.

Landlord Signature

Landlord Name (print)

Date

Landlord Signature

Landlord Name (print)

Date

Tenant Occupied

The undersigned tenant residing at the above address, hereby applies for service (electric, water, sewer, and trash) from the Borough of Quakertown and agrees to pay the current rate as billed. Should the account become delinquent, the tenant and the property owner will be notified. Services may be terminated with a reconnection fee charged in addition to the amount owed. Also, a fee will be charged should a check be returned for insufficient funds.

Tenant Signature

Tenant Name (print)

Date

Tenant Signature

Tenant Name (print)

Date