

A regular meeting of the Borough Council of Quakertown was held October 3, 2018, 7:30 p.m.

The following members and officers were present: President Donald Rosenberger, Vice President, James Roberts, Council members Douglas Propst, Michael Johnson, Jon Sell, David Wilsey, Mae Wear, Solicitor Sarah Murray, Manager Scott C. McElree and Asst. Borough Secretary Kris Barndt.

RESOLVED, That, the minutes of September 5, 2018 be approved as written. Motion of Vice President Roberts, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following check registers be approved for payment:

August 31, 2018	-	\$ 13,106.92
September 7, 2018	-	179,196.29
September 14, 2018	-	47,611.18
September 21, 2018	-	1,442,194.10
September 27, 2018	-	336,029.53

Motion of Councilman Propst, seconded by Councilman Wilsey. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the Financial Statement, Police Department, Zoning Administrator and Building Inspector reports be received and filed. Motion of Councilman Johnson, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

Chief of Police/Borough Manager McElree did a presentation with details on the two page monthly Police Report which Council receives.

There were no visitors that wished to speak.

REVENUE & FINANCE COMMITTEE

Vice President Roberts stated that there are not any agenda items for action under the Revenue & Finance Committee.

Vice President Roberts stated the Borough has received an application for a Junior Council Person. Council decided to advertise the position to any other interested students. President Rosenberger suggested at the end of their term to possibly have the Junior Council Person complete a project. Manager McElree stated the parameters of the Junior Council Person, through the PSAB makes suggestions but Council can customize the Junior Council Person position and if Council desires some type of paper or report that could be added to the requirements and have them present it at their last Council meeting.

Manager McElree mentioned the applicant is not a Borough resident but does attend Quakertown School District. The PSAB suggests to have a Borough resident in the program but, if Council desires, applications can be opened up to the school district and also suggests for the Junior Council Person's minimum term to be at least one full school year.

PLANNING & ZONING COMMITTEE

RESOLVED, That, the following Resolution 85-18, R. L. Properties, LP's request for subdivision of parking lot portion of 131 Front Street, be adopted:

RESOLUTION 85-18

WHEREAS, R L Properties, LP has filed a subdivision plan to divide the parking lot portion of 131 Front Street, Tax Map Parcel #35-011-036; and

WHEREAS, the subdivision will permit 23 additional parking spaces for the newly renovated apartment building at 138 Front Street; and

WHEREAS, the Quakertown Planning Commission and Cowan Associates have reviewed and recommended approval of the plan dated July 18, 2018.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Quakertown that the plan dated July 18, 2018 to subdivide the parking lot at 131 Front Street is approved. The plan must be recorded in Bucks County within ninety (90) days.

Motion of Councilman Sell, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

President Rosenberger announced at the September 24th Work Session, Council discussed creating a Shade Tree Committee. President Rosenberger appointed James Roberts, Vice President, Jon Sell, Planning & Zoning and David Wilsey, Public Utilities to an adhoc committee to study the possibility of legislation or other recommendations related to shade trees. The Committee will address Council at a future date with suggestions regarding borough trees. Any proposals should be accompanied by the financial impact that would be incurred by the property owners and the Borough operations. Borough staff would be available for the support of this Committee, primarily including Doug Wilhelm.

Motion by Councilman Propst to ratify the appointment of the Shade Tree Adhoc Committee, seconded by Councilman Johnson. A roll call vote was taken and the motion was unanimously carried.

HEALTH, SAFETY & WELFARE COMMITTEE

RESOLVED, That, the following Resolution 83-18, Living Stone Baptist Church's request to block off part of Seventh Street for a Halloween event, be adopted:

RESOLUTION 83-18

WHEREAS, a request was received from Living Stone Baptist Church to block off part of Seventh Street between Broad Street and Apple Alley to hold a "Light in the Night" event.

NOW, THEREFORE, BE IT RESOLVED, That, the Council of the Borough of Quakertown, grants the request of Living Stone Baptist Church to block off part of Seventh Street between Broad Street and Apple Alley on October 31, 2018 from 5 to 8:30 p.m.

Motion of Councilman Johnson, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 87-18, setting Trick or Treat night, be adopted:

RESOLUTION 87-18

RESOLVED, That, the Council of the Borough of Quakertown establishes October 31, 2018, 6:00 p.m. to 9:00 p.m., as Trick-or-Treat night in the Borough of Quakertown.

Motion of Councilman Johnson, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

PUBLIC UTILITIES COMMITTEE

RESOLVED, That, the following Resolution 84-18, accepting the By-Laws and Strategic Plan for the Pennsylvania Municipal Electric Association (PMEA), be adopted:

RESOLUTION 84-18

RESOLUTION OF THE BOROUGH OF QUAKERTOWN COUNCIL APPROVING THE PROPOSED
BYLAW AMENDMENTS, STRATEGIC PLAN AND DUES STRUCTURE OF THE
PENNSYLVANIA MUNICIPAL ELECTRIC ASSOCIATION, AND APPOINTING THE
VOTING DELEGATE REPRESENTATIVE

WHEREAS, The Borough of Quakertown ("Borough") owns and operates an electric distribution system, providing electric service to residents and businesses of the Borough; and

WHEREAS, the Borough is/has been a participating regular member of the Pennsylvania Municipal Electric Association ("PMEA"), the nonprofit corporation trade association which provides certain services to the 35 member Pennsylvania boroughs of PMEA, each of which own and operate electric distribution systems, providing electric service to their respective residents and businesses; and

WHEREAS, at the PMEA Annual Meeting of September 14, 2018, the members of PMEA considered a certain proposed Strategic Plan (“PMEA Strategic Plan”) presented by its Strategic Planning Committee, including certain recommendations to amend and restate the PMEA Bylaws and to revise the PMEA dues structure, and by unanimous consent of the PMEA members present it was determined to recommend the adoption and approval of the PMEA Strategic Plan, and the proposed amended and restated PMEA Bylaws, by each of the borough councils of the PMEA member boroughs; and

WHEREAS, the Borough Council has reviewed the proposed restated and amended PMEA Bylaws, and the proposed PMEA Strategic Plan, including the proposed change in the PMEA dues structure to a rate of five dollars (\$5.00) per electric meter per year; and

WHEREAS, the Borough Council finds that the recommendations set forth in the proposed PMEA Strategic Plan, and the proposed restated and amended PMEA Bylaws, are in the best interests of the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council as follows:

RESOLVED, that the Borough Council hereby approves the proposed restated and amended PMEA Bylaws; and

BE IT FURTHER RESOLVED, that the Borough Council hereby accepts and approves the proposed PMEA Strategic Plan, including the proposed change in the PMEA dues structure to a rate of five dollars (\$5.00) per electric meter per year, which may be adjusted from time-to-time by majority vote of all PMEA members; and

BE IT FURTHER RESOLVED, that the Borough Council hereby appoints the following person authorized to act as the PMEA voting delegate representative of the Borough:

Scott C. McElree - smcelree@quakertown.org

And that the Borough Council hereby appoints the following person to act as the PMEA alternate voting delegate representative, authorized to serve in the absence of the PMEA voting delegate representative named above:

Julie C. Bender - jbender@quakertown.org

AND BE IT FURTHER RESOLVED, that as set forth in the PMEA Strategic Plan, the Borough supports action by the PMEA Board of Directors to engage a full-time Executive Director to accomplish the goals of the PMEA Strategic Plan; and

BE IT FURTHER RESOLVED, that the Borough hereby pledges its support of the goals and expanded scope of services as set forth the PMEA Strategic Plan; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be transmitted to the Secretary of PMEA, and shall be deemed for all purposes as may be required under the currently effective PMEA Bylaws to constitute a bona-fide referendum ballot, authorized by the Borough; and

BE IT FURTHER RESOLVED, that the officers are hereby authorized to do or take any other actions as may be necessary, convenient, appropriate or desirable to effectuate or implement the aforesaid Resolution of the Borough Council.

Motion of Councilman Wilsey, seconded by Councilman Johnson. A roll call vote was taken and the motion was unanimously carried.

Councilman Wilsey mentioned the Energy Committee has been meeting and accessing the abilities to move toward generating our own electricity. The idea has been received well by several borough businesses. The selected businesses have been presented with the concept and benefits from potential on sight generating combined heat and power (CHP).

PUBLIC WORKS COMMITTEE

RESOLVED, That, the following Resolution 86-18, Underwood Holdings, LLC's request to install a curb cut at 534 W. Broad Street, be adopted:

RESOLUTION 86-18

WHEREAS, an application was received by Underwood Holdings, LLC. for a curb cut on 6th Street behind 534 West Broad Street which would be in conjunction with construction of a parking lot for six parking spaces to serve the newly proposed Ritas Water Ice store and tenants of the residential apartments on the second floor.

NOW, THEREFORE, BE IT RESOLVED, That, the Council of the Borough of Quakertown grants the application for a curb cut on 534 West Broad Street.

Motion of Councilwoman Wear, seconded by Councilman Wilsey. A roll call vote was taken and the motion was unanimously carried.

PARKS & RECREATION COMMITTEE

Councilman Propst stated that there are not any items for action under the Parks & Recreation Committee but announced this Saturday at the Main Street Park there will be a ground breaking ceremony for construction which will be begin within the next several weeks.

Vice President Roberts announced the Minimum Municipal Obligations under the Pension Plans for 2019:

Police Pension Plan	\$563,186.00
Non-Uniform Plan	\$177,307.00
Money Purchase Plan (401A)	<u>\$101,920.00</u>
TOTAL	\$842,413.00

Chief McElree announced the Coffee With A Cop Day, the Borough's first time participating, went well at Dunkin Donuts. There were approximately twenty total people which the cops interacted with during the morning and night sessions.

President Rosenberger announced immediately following this meeting, Council will enter an executive session for the purposes of discussing personnel matters with regard to a potential employment contract.

President Rosenberger declared the meeting adjourned at 8:30 p.m.

BOROUGH OF QUAKERTOWN

Donald E. Rosenberger
President of Council

Attest:

Scott C. McElree
Borough Secretary