



Borough of Quakertown
 Community Development Office
 35 N. Third Street
 Quakertown, PA 18951
 Tel.: 215-536-5001



APPLICATION FOR SIGN PERMIT

For office use only

Permit No. _____ Date _____

\$100.00 Per Sign
\$50.00 Temporary Sign (Per Sign 30 Days)

Zone _____ Tax Parcel _____
 Permit Fee _____ Total Fees _____

Applicants Name & Address: _____
 Phone #: _____ E-mail: _____
 Property Address & Property Owners Name: _____

 Property Owners Phone#: _____ Job Cost: _____

Type of Sign/s

Freestanding Parallel Projecting Roof Window Temporary Other: _____

Lot & Building Dimensions

Lot Frontage: _____ Building Wall Length: _____ Building Wall Height: _____

General Requirements for Permit Submittal

- Application may be used for multiple signs
- Two sets of sign graphics are required with submittal showing dimensions, calculated area, material, illumination, attachment method, and location on the building.
- Specify if sign is internally or externally illuminated or if the sign has any electronic components.
- Depending on the size of the sign it may upon the discretion of the Code Official be subject to requiring engineered sealed drawings and a 3rd party review process.
- A letter of approval signed by the owner of the property allowing the installation of the sign.
- Any sign with an electrical component will require a separate electrical permit.

Specific Requirements for Freestanding Signs (In addition to general requirements)

- Site plan drawing showing set-backs and property lines
- Depending on the size of the freestanding sign it may upon the discretion of the Code Official be subject to requiring engineered sealed drawings and a 3rd party review process.

The applicant agrees that such work will be done as described and that he/she will comply with all provisions of the Zoning Ordinance and all other applicable Ordinances of the Borough of Quakertown. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced.

***All commercial plan reviews will be performed by an approved 3rd party agency. All costs incurred by the Borough above & beyond the normal permit fee will be paid by the applicant.**

Print Signature

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Permit Approved _____
 Denied _____
 Date _____