



Borough of Quakertown
Community Development Office
35 N. Third Street
Quakertown, PA 18951
Tel.: 215-536-5001



Appeal to the Uniform Construction Code Board of Appeals

Uniform Construction Code Administrative & Enforcement Regulations

Uniform Construction Code, Act No. 45 of 1999

- A. A municipality which has adopted an ordinance for the administration and enforcement of the Uniform Construction Code or is a party to an agreement for the joint administration and enforcement of the Uniform Construction Code shall establish and appoint members to serve on a Board of Appeals under Section 501 (c) of the act.
- B. The Board of Appeals shall hear and rule on appeals, requests for variances and requests for extensions of time. An application for appeal shall be based on a claim that the true intent of the act or Uniform Construction Code has been incorrectly interpreted, the provisions of the act or Uniform Construction Code do not fully apply or an equivalent form of the construction is to be used.

Instructions for Uniform Construction Code Board of Appeal:

- All information, with supporting documents, must be furnished on appeal form.
- The Board shall decide an appeal, variance request or request for extension of time by reviewing documents and written brief or argument unless the owner or owner's agent ("Appellant") requests a hearing.
- At all hearings, proof of Appellant's interest whether owner, tenant purchase or in any other capacity.
- Attach the proper filing fee (per current fee schedule available on website), payable to the municipality in whose jurisdiction the property is located.
- Appellant must provide all requested information. The application must be completed in its entirety. An incomplete application will be returned to the applicant with the filing fee.
- **Ten (10) copies of application** – only original to be notarized-submitted to municipality the property is located in.

Appeal to the Uniform Construction Code Board of Appeals

An application for appeal shall be based on a claim that the true intent of the adopted UCC Code has been incorrectly interpreted, the provisions of this code do not fully apply, or an equivalent form of construction can be used.

1. Appellant Information:

First Name

Last Name

Business Name

Street Address

City

State

Zip Code

Phone Number

Fax Number

E-mail Address

2. If the property owner is not the applicant, list the full name, address and phone number of the property owner. Also, if the applicant is not the property owner, the applicant must provide a signed and notarized letter from the property owner stating, his/her permission to allow the applicant to represent the property owner at the Building Code Appeals Board with this building appeal.

3. **Please provide the requested information about the property involved in this building code hearing appeal as described below:**

Location: _____
(Street Address)

Parcel Identification Number: _____

Lot Size: _____

Present Use: _____ Zoning District: _____

Date of when Present Use began: _____

Date of acquisition of this property by the owner: _____

Please list each structure and its use currently located on this property:

Is this an existing building or new construction? _____

Building Construction Type: ___ IA ___ IB ___ IIA ___ IIB ___ IIIA ___ IIIB ___ IV ___ VA ___ VB

Use Group(s): (Check all that apply) ___ A ___ B ___ E ___ F ___ H ___ I ___ M ___ R ___ S ___ U

___ Motion Picture ___ Special Amusement ___ Covered Mall ___ High Rise ___ Atrium

___ Underground Building ___ Motor Vehicle Related ___ Aircraft Related ___ Combustible Storage

Number of Stories Above Grade: ___ Number of Stories Below Grade: ___

Total Number of Stories: ___

4. The **nature of the appeal** is:

___ Appeal from a decision of the Building Code Official

___ A request for a variance

___ A request for an extension of time

5. Check the **basis of the appeal** of the above-referenced section:

___ The true intent of this Code has been incorrectly interpreted

___ The Code adopted has been incorrectly interpreted

___ The provision of the Code does not fully apply

___ An equivalent form of construction can be used

6. Describe the specific work you wish to perform, not to perform, or have performed, that has been disallowed by the Code Official: _____

Your reason for appeal is based upon:

___ A belief the inspector's interpretation of the code is in error

___ Strict compliance with the code is impossible or unduly burdensome

___ A request for approval of a modification you are proposing that is equal to or better than the Requirement of the code, but which has been denied by the Code Official.

___ Other (Explain): _____

7. **SECTION(S) OF THE BUILDING CODE BEING CHALLENGED** by this appeal, specify International Building Code: ICC Electrical Code, International Mechanical Code, International Fuel Gas Code, International Plumbing Code, International Residential Code, International Fire Code, International Energy Conservation Code, International Existing Building Code, International Urban-Wildland Interface Code, International Property Maintenance Code, and **EDITION REFERENCED**.

8. The reason(s) you believe your appeal should be granted (Explain your reasoning as opposed to that of the denying inspector): _____

USE ADDITIONAL REQUISITION FORMS IF YOU HAVE MORE THAN THREE (3) APPEAL ITEMS. PLEASE ATTACH COPIES OF YOUR SUPPORTING EVIDENCE OR DOCUMENTATION.

I hereby certify that all supporting documentation provided herewith is true and accurate.

Dated: _____
Applicant's Signature

9. SIGNATURES:

Appellant: _____ Date: _____

Business/Company Name: _____

Capacity with said Business/Company: _____

**COMMONWEALTH OF PENNSYLVANIA
COUNTY OF BUCKS**

I/We, _____ being duly sworn according to law, deposes and say that the facts set forth above are true and correct.

Appellant (Seal)

Sworn to and subscribed before me this _____ day of _____, 20_____.

Notary Public

My Commission Expires _____