

A regular meeting of the Borough Council was held February 5, 2014, 7:30 p.m.

The following members and officers were present: President L. James Roberts, Vice President Donald Rosenberger, Councilmembers David Erwin, Michael Johnson, Douglas Propst, Edward Scholl and Daniel Williams, Junior Councilperson Joy Zheng, Manager Scott C. McElree and Asst. Borough Secretary Kris Barndt.

RESOLVED, That, the Minutes of January 6, 2014, be approved as written. Motion of Councilman Rosenberger, seconded by Councilman Williams. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following check registers be approved for payment:

January 3, 2014	-	\$	549,952.68
January 10, 2014	-	\$	2,017,667.42
January 15, 2014	-	\$	185.00
January 17, 2014	-	\$	17,544.71
January 30, 2014	-	\$	212,476.69

Motion of Councilman Rosenberger, seconded by Councilman Scholl. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the Financial Statement, Police Department, Zoning Administrator and Building Inspector reports be received and filed. Motion of Councilman Williams, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

### **PLANNING & ZONING COMMITTEE**

RESOLVED, That, the following Resolution 18-14, appointing appraisal service from Indian Valley Appraisal, be adopted:

#### **RESOLUTION NO. 18-14**

RESOLVED, That, the Borough Council of Quakertown, Pennsylvania, appoints the company Indian Valley Appraisal of Souderton, Pennsylvania, at the proposed fee of \$1,600 to perform an appraisal of value for the downtown triangle parking lot parcel to get a fair market value in the event Borough Council were to consider disposition of the parcel for development.

Motion of Councilman Scholl, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

### **REVENUE & FINANCE COMMITTEE**

RESOLVED, That, the following Resolution 17-14, policy for Donations & Funding, be adopted:

RESOLUTION NO. 17-14

WHEREAS, the Borough of Quakertown recognizes the importance of groups and/or organizations and may consider donations to such organizations which provide benefits for the residents of the Borough of Quakertown. It is the policy of the Borough of Quakertown to establish and maintain an orderly system for the administration and control of various forms of donations.

NOW, THEREFORE, BE IT RESOLVED, That, the Borough Council of the Borough of Quakertown does hereby adopt the new Donations Policy, dated January 27, 2014.

Motion of Councilman Rosenberger, seconded by Councilman Erwin. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 11-14, disposition of administrative records, be adopted:

DISPOSITION OF MUNICIPAL RECORDS  
RESOLUTION NO. 11-14

RESOLVED, by the Council of the Borough of Quakertown, Bucks County, Pennsylvania, that

WHEREAS, the Borough of Quakertown declares its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved July 16, 1993, and;

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Borough of Quakertown, Bucks County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Ambler Street Excavation May-76  
Ambler Street Excavation Jul-75  
Equipment Street Sweeper Mar-63  
Equipment Loader Dec-60  
Garbage Bids Oct-72  
Juniper Street Excavation Jul-71  
Mill Street Excavation May-72  
Oil Requirements Jul-70  
Paving Equipment & Labor Jun-76  
School Signs Aug-66  
Equipment Pick-Up Truck May-62  
Equipment Rental Nov-56  
Grade Sheets Aug-55  
Institute of Loc. & State Gov't Highway May-55

Job Cost Recs.-Highway Dept. Dec-58  
Road Specs. Mar-57  
Rubbish Removal Highway Aug-57  
Snow Removal Highway Dec-53  
Wackermen Bros. Highway Nov-58  
Highway Dept. Ash Collection Sep-53  
Dept. Of Highways Jan-53  
Curbs & Pavement Const. New Nov-58  
Highway Current Quotation Bids Jul-52  
Highway Dept. Job Cost Recs. Dec-52  
County Aid Highway May-57  
State Aid Highway Mar-52  
Stone Requirements Apr-53  
Bridges Highway Dec-58  
Bituminous Materials Spec. May-68  
Concrete Bids Feb-70  
Curbing & Sidewalk Bids Apr-72  
Electric Rate Study Aug-71  
Hartford Steam Boiler Co. Sep-68  
Nat. Board of Fire Underwriters Sep-65  
Broker of Records Dec-75  
Middle Dept. Assoc. Fire Sep-68  
Ins. Accidents Aug-72  
Fire Boxes Apr-62  
Accident & Sickness May-70  
Memos Bern & Cain Sep-69  
Parks. & Rec Board May-69  
Mosquito Control Jul-70  
General Billing Public Works Sep-87  
General Billing Electric Dec-90  
General Billing Gen. Oct-90  
General Billing Water Nov-90  
Borough Hall Maintenance Apr-84  
Employee Relations Jan-87  
Transformers Sep-66  
Fire Hose Mar-69  
Finance Investments Jul-67  
Stone & Paving Requirements Mar-70  
Refuse Survey Apr-66  
Highway Dept. Alley Imps. Jun-53  
Highway Dept. Const. Program Jul-53  
Highway Dept. Drainage Probs. May-53  
Tree Cutting Highway Mar-53  
Signs Highway Identification Jul-67

Motion of Councilman Rosenberger, seconded by Councilman Scholl. A roll call vote was taken and the motion was unanimously carried.

RESOLVED, That, the following Resolution 15-14, Quakertown Alive grant application for facade funding in the amount of \$50,000, be adopted:

## RESOLUTION NO. 15-14

WHEREAS, the Quakertown Borough is desirous of obtaining funds from the Department of Community and Economic Development (DCED), Commonwealth of Pennsylvania in the amount of \$50,000 for assistance in funding the façade program; and

WHEREAS, the Quakertown Borough will assume the provision of the full local share of project costs; and

WHEREAS, the Quakertown Borough will reimburse the Commonwealth for the state's share of any expenditures found by DCED to be ineligible.

NOW, THEREFORE, BE IT RESOLVED, That, the Borough Council of Quakertown authorizes the Secretary of Quakertown Borough to execute a certificate attesting to the adoption of this Resolution and to furnish a copy of the Resolution to the Department of Community and Economic Development.

Motion of Councilman Rosenberger, seconded by Councilman Williams. A roll call vote was taken and the motion was unanimously carried.

Borough Manager McElree mentioned that the facade grant application has been advertised for tonight in the newspaper.

Motion of Councilman Rosenberger, seconded by Councilman Williams. A roll call vote was taken and the motion was unanimously carried.

## **HEALTH, SAFETY & WELFARE COMMITTEE**

RESOLVED, That, the following Resolution 13-14, recognition citation for Jeffrey Stump, be adopted:

## RESOLUTION NO. 13-14

WHEREAS, the Borough Council of the Borough of Quakertown takes great pleasure in recognizing those who selflessly devote their lives to the community of Quakertown; and

WHEREAS, Jeffrey Stump has given fifty years of dedicated service to the Quakertown Fire Company No. 1 and the Quakertown Fire Department by serving as firefighter, fire command, Fire Department Fire Chief, as well as fire administrator and faithfully displayed loyalty, commitment, and professionalism in the performance of his duties as a member of Quakertown Fire Company No. 1; and

WHEREAS, the Borough Council of the Borough of Quakertown wishes to pay tribute to Jeffrey Stump for his fifty years of dedicated service to our community.

NOW, THEREFORE, BE IT RESOLVED, That the Borough Council of the Borough of Quakertown, publicly honor and thank Jeffrey Stump for his fifty years of unselfish contribution to the Quakertown community.

Motion of Councilman Johnson, seconded by Councilman Erwin. A roll call vote was taken and the motion was unanimously carried.

### **PUBLIC UTILITIES COMMITTEE**

Councilman Erwin stated that there are not any items for action under the Public Utilities Committee.

### **PUBLIC WORKS COMMITTEE**

RESOLVED, That, the following Resolution 14-14, proposal for scope and costs of West Broad Street traffic pattern studies by Traffic Planning & Design, Inc., be adopted:

#### RESOLUTION NO. 14-14

WHEREAS, the Economic Development Committee in planning the revitalization of downtown Quakertown, has recommended Borough Council consider a change to the traffic patterns on West Broad Street between Fourth and Front Streets, as well as the entire length of Branch Street; and that a concept of the change to the traffic patterns, dated October 7, 2013, was received from Traffic Planning and Design, Inc.; and

WHEREAS, the Borough Council of Quakertown on November 6, 2013 authorized the Borough Manager to continue pursuing the necessary steps with regard to the Broad Street Traffic Study including cost of funding, etc.; and

WHEREAS, an engineering proposal dated January 7, 2014 in the amount of \$4,920.00 has been received from Traffic Planning and Design, Inc. regarding a formal traffic plan submittal to Harrisburg, as well as several traffic studies.

NOW, THEREFORE, BE IT RESOLVED, That, the Borough Council of Quakertown does hereby accept the proposal from Traffic Planning and Design, Inc. and hereby authorizes the Borough Manager to execute the said proposal on behalf of the Borough of Quakertown.

Motion of Councilman Propst, seconded by Councilman Johnson. A roll call vote was taken and the motion was unanimously carried.

### **PARKS & RECREATION COMMITTEE**

RESOLVED, That, the following Resolution 16-14, Lions Club request to use Memorial Park, be adopted:

RESOLUTION NO. 16-14

WHEREAS, the Quakertown Lions Club is celebrating their 75<sup>th</sup> anniversary and a request was received to use the Quakertown Memorial Park, across from the pool, east of the tree line between the Panther Playground & Mill Street to hold a special event to thank the community for their support on September 20, 2014, from 8:00 a.m. to 4:00 p.m. rain or shine and use of the bandshell for this event.

NOW, THEREFORE, BE IT RESOLVED, That, the Borough Council of the Borough of Quakertown grants the request of the Quakertown Lions Club to use Memorial Park for their anniversary celebration on September 20, 2014, and the use of the bandshell.

NOW, BE IT FURTHER RESOLVED, That, the Borough Council of the Borough of Quakertown waives the fee for the use of the bandshell.

Motion of Councilman Williams, seconded by Councilman Propst. A roll call vote was taken and the motion was unanimously carried.

President Roberts announced that after the meeting Council will be going into an executive session for the discussion of the Police Labor Contract.

President Roberts declared the meeting adjourned at 7:58.

BOROUGH OF QUAKERTOWN

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L. James Roberts, Jr.  
President of Council

Attest:

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Scott C. McElree  
Borough Secretary